

**Minutes of Regular Meeting
Held April 27, 2016**

**The Board of Education
Rockton School District No. 140**

1. **Call to Order** by President Littlefield at 6:32 p.m.

2. **Roll Call**

Chanice Michowski, Gail Johnson, Kevin Finnegan, Josh Houghton, Stacey Heiar, Jim Meason, Katie Littlefield

Others present: Superintendent Terry, Principals Kindyl Etnyre, Megan Forsythe, RTA President Mark Donaldson, Sue Miller, James Hall and several community members.

3. **Pledge of Allegiance**

4. **Comments from the Community**

None.

5. **New WPES and SMMS Reading Series**

Lindy Daniels presented to the Board the WPES Wonders reading program and the SMMS Collections reading program. These two reading programs will be funded by the Rockton PTO and the Board. PTO will be contributing \$65,666.66 and Superintendent Terry will be asking the Board for \$35,939.62 to fund both series.

Mr. Meason made a motion to approve the \$35,939.62 to fund both series, seconded by Mrs. Johnson.

Roll call: Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Littlefield – 7 ayes, Motion carried.

6. Mrs. Littlefield moved to go into **Executive Session** at 6:50 p.m. to Discuss Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21), seconded by Mr. Meason.

Roll call: Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Littlefield – 7 ayes, Motion carried.

Mrs. Littlefield moved to return to open session at 7:40 p.m., seconded by Mr. Finnegan.

Roll call: Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mrs. Littlefield – 7 ayes, Motion carried.

7. **Correspondence**

- Thank you card from Kristin Carroll & family for the beautiful plant sent for the birth of her son, Evan.
- Six letters of in-school suspension and one letter of out-of-school suspension.

8. **Committee Meeting Updates**

- April 7 Insurance Committee Meeting Update by Mr. Terry
- April 11 Personnel Committee Meeting Update by Mrs. Heiar
- April 13 Finance Committee Meeting Update by Mr. Finnegan
- April 13 Joint Financial Committee Meeting Update by Mrs. Littlefield

Updates were given by committee chairs to the BOE on the above April committee meetings. Details can be found in the individual committee minutes.

9. **Consent Items**

Mr. Houghton moved to approve the consent agenda, seconded by Mrs. Michowski. Items recommended are last month's open session minutes, committee meeting open session minutes, April bills, May payroll, March treasurer's report and all items listed below:

- Cooperative: Action taken at the April, 2015 Executive Board meeting for Winnebago County Special Education Cooperative is attached for your review and action. Your approval is recommended.
- Policies: Approve Policies 2:150, 2:200, 4:170, 5:90, 5:100, 6:15, 6:50, 6:160, 6:280, 7:50, 7:100, 7:130, 7:140, 7:290, 7:300, 7:305, 7:340, 8:30, 5:250
- Larson & Darby Statement of Completion for Health/Life Safety Amendment-SMMS Ten Year Life Safety
- Surplus Item for Sale – Maintenance will be selling a 1978 John Deere tractor
- 7th Grade Field Trip to Upham Woods

Roll call: Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mrs. Littlefield – 7 ayes, Motion carried.

10. **Personnel**

Mr. Meason made a motion, seconded by Mrs. Heiar to approve the following employments for the 2015-2016 school year.

A. Employment

• Certified

- Autumn Czizek (Hire) SMMS Principal FY17
- Kindyl Etnyre – Contract Renewal for FY17
- Megan Forsythe – Contract Renewal for FY17

• Non-Certified

- Tim Ehlers – Contract Renewal for FY17
- Sue Miller – Contract Renewal for FY17
- James Hall – FY17 Salary Rate approved
- Tammi Gaziano – FY17 Salary Rate approved
- Teresa Tomblinson – FY17 Salary Rate approved

• Extracurricular

- Mallory Massino – (Hire) Spirit Squad Advisor
- Sue Vermett – (Resign) Play Director

B. Retirement

- Jerry Binger – Maintenance

Roll call: Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mr. Finnegan, Mrs. Littlefield – 7 ayes, Motion carried.

11. Closed Session Minutes

Mr. Meason moved to approve the March 23, 2016 regular closed session minutes and recommend they are to remain closed, seconded by Mrs. Heiar.

Roll call: Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Littlefield – 7 ayes, Motion carried.

12. Action on Items Arising Out of Closed Session

None.

13. Non-Certified Salary Schedule

Superintendent Terry updated BOE on the non-certified salary schedule and recommended approval for 2016-2017 school year.

Mr. Meason made a motion to approve the non-certified salary schedule which returns to the original format of one-year steps for the 2016-2017 school year, seconded by Mrs. Michowski.

Roll call: Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mrs. Littlefield – 7 ayes, Motion carried.

14. Student Computer and Chromebook Purchase

James Hall requested board approval for the purchase of 60 lab computers and some Chromebooks (amount to be determined) totaling no more than \$16,500. This is to replace aging computers that are needed for PARCC testing, and to provide a

better student experience during normal use. The Chromebooks will be part of our effort to get more technology integrated into the classrooms per our strategic plan. This will not be an increase to the overall technology budget.

Mr. Meason made a motion to approve \$16,500 for the purchase of 60 lab computers and some Chromebooks, seconded by Mr. Houghton.

Roll call: Mrs. Michowski, Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Littlefield – 7 ayes, Motion carried.

15. **Additional Section at Rockton Grade School**

Due to the high number of students at kindergarten registration, Superintendent Terry is recommending an additional teacher for Rockton Grade School.

Mrs. Heiar made a motion to approve an additional teacher for Rockton Grade School, seconded by Mrs. Michowski.

Roll call: Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Littlefield – 7 ayes, Motion carried.

16. **Summer Maintenance Personnel**

Tim Ehlers recommended the Board approve the hiring of 3 summer positions to help with summer cleaning.

Mrs. Heiar made a motion to approve 3 summer positions to help with summer cleaning, seconded by Mrs. Michowski.

Roll call: Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mrs. Littlefield – 7 ayes, Motion carried.

17. **Approval of Lawn Maintenance Contract**

Superintendent Terry recommended approval of the 3-year contract submitted by Stonegrove, Inc. at an estimated cost of \$9,240.00 per year for the RGS/WPES and Stephen Mack campuses. This includes additional mowing at a reduced cost compared to last year.

Mrs. Heiar made a motion to approve the 3-year contract submitted by Stonegrove, Inc. at \$9,240.00 per year, seconded by Mrs. Michowski.

Roll Call: Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mr. Finnegan, Mrs. Littlefield – 7 ayes, Motion carried.

18. **Approval of Rescheduling June Board Meeting Date**

Superintendent Terry recommended the June Board Meeting be changed from June 22, 2016 to June 29, 2016.

Mrs. Littlefield made a motion to approve the rescheduled date, seconded by Mr. Houghton.

All vote aye – 7. Motion carried.

19. **Village Easements**

The Village is asking for two easements on our properties. One is an easement that Rock Energy needs to run a power loop to the well. It will help avoid power outages at the well which partially serves the immediate area. The other is a minor easement extension that is needed to connect the prior granted easement to the south property line of our vacancy property on Hwy 2. The Village is going to run a hydrant lead into the dog park and needs this short stub to cover the planned stub.

Mrs. Michowski made a motion to approve two easements on our properties, seconded by Mr. Meason.

All vote aye – 7
Motion carried.

20. **Superintendent's Report**

- A commercial FOIA request was made to RSD #140 for any and all electronic purchasing records from 12/2015 to current date. This request was completed.
- A Board Retreat Date of June 2, 2016 was discussed and agreed upon by all members.
- An update was given on the RGS/WPES parking lot repair.

21. **Administrative Reports**

RGS Kindyl Etnyre

- Congratulations to Annie Rohrer, Keegan Ray and Laura Lueshen for earning an Ecolab grant! These individuals will be recognized at a luncheon on May 12th.
- Upcoming events:
May 12 – RGS Field Day
May 16 – Kindergarten to Camp Winnebago
May 18 – 2nd Grade to the Discovery Center & Burpee Museum
May 19 – 1st Grade Discovery Center Assembly
- As Administrative Professionals Day is celebrated today, I want to personally thank Mrs. Lisa Rehfeldt and Mrs. Cheryl Daubert for their dedication to Rockton Grade School, our students, our families and our staff. RGS is the best because of you!
- Thank you to the BOE for additional section being added to RGS.

WPES Megan Forsythe

- Timber-lee: The fifth grade team did an outstanding job organizing the overnight field trip to Timber-lee. In addition to the activities lead by Timber-lee staff, the fifth grade teachers managed to keep the group of 150 kids and chaperones entertained with a game-show night and dancing. Despite the weather, everyone had such a great time. Thank ou to the fifth grade team, chaperones, and students for a memorable experience!
- Ecolab Grant Recipient: Congratulations to Dan Enderle for receiving a \$2,500 grant through Ecolab's 2016-2017 "Visions for Learning" program. The funds will go towards purchasing a new kiln for our school. Our current

kiln needs to be replaced, and Dan's efforts in writing this grant will allow students in both RGS and WPES art classes continue to enjoy ceramics.

- A big thank you for the anonymous donation to WPES of \$1,000 to help with the purchase of a new kiln.
- Happy Administrative Professional Day and thank you to Kelly Gilliam and Donna Hayenga for all their work making each day run smoothly.
- PTO Update:
 - a. Upcoming events:
 - i. April 29th is the PTO Family Dance a SMMS from 5:30 – 7:30 p.m. Join the fun at this sock hop!
 - ii. May 17th is our Volunteer Appreciation Ice Cream Social from 6-7 p.m. This event is for all volunteers-both those involved with PTO and our classroom volunteers.
 - iii. Time to start training! The Rockton Warrior Dash and 5k will be at Hononegah Forest Preserve on May 28th. A link to more information and sign ups can be found on the district website.

SMMS – Autumn Czizek

- Thank you to James Hall, Lindy Daniels, SMMS Teachers and staff members for all their help with PARCC testing. Testing ran smoothly and everyone's help and flexibility was much appreciated! Thank you to Jenny Middleton and Tina Bottensek for their dedication each day – Happy Administrative Professional Day!
- Eighth grade is having their Awards Night on May 2 at 7 pm. Awards Night will be held at Hononegah's Performing Arts Center.
- Sixth grade will be having their spring Economy Day on Friday, May 13 at 8:45 a.m. Please feel free to join us and do some spring shopping!

22. Members Comments from the Community

- Mrs. Heiar congratulated Kevin Finnegan on receiving the Puri Family Outstanding Principal Award.
- Mrs. Johnson commented on how grateful she is for our Rockton PTO. "We really appreciate everything they do for the district."
- Mr. Meason commented he was very happy to hear that Timberlee was a great experience.

23. Adjournment

Mrs. Johnson moved to adjourn at 8:15 p.m., seconded by Mrs. Heiar. 7 ayes, Motion carried.

The meeting adjourned at 8:15 p.m. The next regular Board meeting will be held in the Rockton Grade School Music Room, May 18, 2016 at 6:30 p.m.