

**Minutes of Regular Meeting
Held August 14, 2013**

**The Board of Education
Rockton School District No. 140**

Minutes of a regular public meeting of the Board of Education of Community Consolidated School District Number 140, Winnebago County, Illinois, held in the Rockton Grade School Library. 1050 East Union Street, Rockton, Illinois, in said School District at 6:30 o'clock P.M., on the 14th day of August, 2013.

1. **Call to Order** The meeting was called to order by President Meason at 6:35 p.m.

2. **Roll Call**

Upon the roll being called, James Meason, the President, and the following members were present at said location: Laura Neece, Larry Schubert, Chanice Michowski, Sarah Praneis, Brenda Warren.

Bill Midgett arrived at 7:21 p.m.

Others present: Superintendent Mike Greenlee, Julia Saunders, Principals Glenn Terry, Scott Rollinson, Kindyl Etnyre, Assistant Principal Shaun Newmes, Mark Donaldson, Rich Mayer, Bob Bergland, Diane Roth, Kim Moore, Tom Zeltou

No member was not permitted to attend the meeting by video or audio conference.

3. Mr. Meason moved to go into Executive Session at 6:37 p.m. to Discuss Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21) seconded by Mrs. Warren.

Roll call: Mrs. Michowski, Ms. Neece, Mrs. Praneis, Mr. Schubert, Mrs. Warren, Mr. Meason – 6 ayes. Motion carried.

James Meason moved to return to open session at 7:05 p.m., seconded by Mrs. Michowski - 6 ayes. Motion carried.

4. **Pledge of Allegiance**

5. **Correspondence**

- Thank you note from the Wagner-Sandberg family for the donation of school supplies given to her three school-age children.
- Thank you note from Kristin Carroll for the Target gift card sent after the birth of her son, Brayden Alexander Carroll.

6. Comments from the Community

Mr. Meason moved to suspend the regular order of business and open the meeting for audience input, seconded by Ms. Neece. No one wished to address the Board. Regular session resumed.

7. WCSEC Budget Hearing

Tom Zelton presented the WCSEC's proposed FY14 budget and responded to questions during the Special Education Cooperative budget hearing.

8. Consent Items

Mrs. Praneis moved to approve the consent agenda as presented, seconded by Mr. Schubert.

Items recommended for the consent agenda are last month's open session minutes, committee meeting open session minutes, August bills, September payroll, July treasurer's report and all items identified with an **asterisk**.

* Cooperative: Action taken at the executive meeting of the Winnebago County Special Education Cooperative action. Approval recommended.

* Employee Handbook: Approval recommended for the 2013-2014 Employee Handbook.

* Request: Approval recommended for Jeanna McAfee request to distribute information and conduct parent information meetings regarding the School Tours of America to Washington D.C. for eighth grade students in March 2014.

* District Contracts/Fund Raisers: By law we are required to submit all school sponsored fundraisers anticipated revenues over \$1,000 deposited in school accounts to be brought before the Board of Education for approval. Approval recommended that the Board of Education approve fundraisers over \$1,000 as part of the Consent Agenda. Approval recommended for the following fundraisers:

- School Pictures - Interstate will provide picture services to schools.
Services included in the contract are as follows:
 - Partners in School Safety Program
 - Image CDs (electronic rolodex)
 - "Smile Safe Kids" program
 - Montages with spring picture program
 - Certificates and awards
 - Team pictures
- Vending Machine – The contract for the district beverage vending machines is with Coke.

- Rockton Warriors Booster Club Fundraisers for 2013-14 school year
 - RGS Movie Night(s)
 - WPES Recreation Night(s)
 - SMMS Recreation Night
 - Mum Sales
 - Team Apparel Sales (SMMS athletic teams and clubs)
 - Concession Stand Sales (athletic and district events)
 - Membership Dues
 - Warrior Wear Sales (all three buildings)
 - Cookbook
 - Gold Canyon Candles
 - Texas Roadhouse Rolls
- PTO Fundraisers for 2013-14 school year
 - Fun Run
 - 5k Family Fun Run in the spring
 - Ice Hogs
 - Rockton Night at area restaurants (like Pizza Ranch; no more McTeacher nights)
 - \$1.00 PJ day
 - E-Scrip
 - Fun Fair (coming back this spring)
 - Holiday Shoppe
 - Family Dance
 - Family night with outside business (Volcano Falls, Coco Key, Bowling, etc.)
 - Box Tops
 - Campbell Soup Labels
 - School Supply Kits
 - Yearbooks
 - Timberlee candy sale

Roll call: Mrs. Warren, Ms. Neece, Mrs. Praneis, Mr. Schubert, Mrs. Michowski, Mr. Meason – 6 ayes, Motion carried.

9. **Personnel**

A motion was made by Mr. Meason, seconded by Mrs. Praneis to approve the following personnel changes for the 2013/2014 school year.

- A. Certified Employment
 - Jane Guerrero – Part Time Teacher SMMS
 - Shelia Ball – ASM Math
- B. Non-Certified
 - Jen Graves – Teacher Asst. Recall
 - Amy Hommema – Teacher Asst. Recall
 - Shelia Ball – WPES Teacher Asst.
 - Sarah Baines – WPES Teacher Asst.
 - Teri Palombi – RGS Nurse
 - Geri LaRosa – RGS Kitchen Staff

10. **Closed Session Minutes**

Mr. Meason moved to approve the July 24, 2013 regular closed session minutes and recommended they be opened, seconded by Mrs. Michowski.
Roll call: Mrs. Warren, Ms. Neece, Mrs. Praneis, Mr. Schubert, Mrs. Michowski, Mr. Meason - 6 ayes, Motion carried.

11. **Action on Items Arising Out of Closed Session**

None.

12. **Bonding Resolution #1**

James Meason, President announced that a proposal had been received from Hutchinson, Shockey, Erley & Co., Chicago, Illinois, for the purchase of the District's general obligation school fire prevention and safety bonds to be issued pursuant to Section 17-2.11 of the School Code, working cash fund bonds to be issued pursuant to Article 20 of the School Code, and refunding bonds to be issued pursuant to Article 19 of the School Code, and that the Board of Education would consider the adoption of a resolution providing for the issue of said bonds and the levy of a direct annual tax to pay the principle and interest thereon.

Mr. Meason, President presented and Mr. Schubert, Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy.

- Resolution providing for the issue of \$2,520,000.00 General Obligation Limited School Bonds, Series 2013, of Community Consolidated School District Number 140, Winnebago County, Illinois, for the purpose of altering and reconstructing school buildings and purchasing and installing equipment therein for fire prevention and safety, energy conservation and school security purposes, increasing the Working Cash Fund of said School District, and refunding certain outstanding bonds of said School District, and for the levy of a direct annual tax to pay the principle and interest on said bonds.

President Meason moved and Member Warren seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution. Upon the roll being called, the following members voted AYE: Mr. Midgett, Ms. Neece, Mrs. Praneis, Mr. Schubert, Mrs. Michowski, Mrs. Warren, Mr. Meason

The following members voted NAY: none.

Whereupon, Mr. Meason, President, declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Education of

Community Consolidated School District Number 140, Winnebago County, Illinois, which was done.

13. **Bonding Resolution # 2**

Mr. Meason, President, announced that proceeds of the District's General Obligation Limited School Bonds, Series 2013, would be used to refund outstanding bonds of the District and in connection therewith, it would be necessary for the District to enter into an escrow agreement with Amalgamated Bank of Chicago, Chicago, Illinois, and that the Board of Education would consider the adoption of a resolution authorizing and directing the execution of such escrow agreement.

Mr. Meason, President, presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy.

Resolution authorizing and directing the execution of an Escrow Agreement in connection with the issue of \$2,520,000 General Obligation Limited School Bonds, Series, 2013, of Community Consolidated School District Number 140, Winnebago County, Illinois.

Member Praneis moved and Member Neece seconded the motion that said resolution as presented and read by title be adopted. After a full and complete discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution. Upon roll being called, the following members voted AYE: Mrs. Praneis, Mr. Schubert, Ms. Neece, Mr. Midgett, Mrs. Michowski, Mrs. Warren, and Mr. Meason.

The following members voted NAY: none.

Whereupon, Mr. Meason, President, declared the motion carried and the resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Education of Community Consolidated School District Number 140, Winnebago County, Illinois, which was done.

14. **Life Safety Architect Services**

Superintendent Mike Greenlee recommended the architect fees be paid to Larson and Darby for the remaining design and planning work that needs to be completed for the Life Safety Work at SMMS. The cost is for \$32,500 and it is recommended that the board approve the proposal. Mr. Meason moved to approve the proposal, seconded by Mr. Midgett.

Roll call: Mr. Schubert, Mrs. Praneis, Ms. Neece, Mr. Midgett, Mrs. Michowski, Mrs. Warren, and Mr. Meason. 7 ayes – Motion Carried.

15. **Draft FY14 Budget**

The FY14 draft budget was reviewed at the meeting. The draft budget information outlines the projected revenues, expenditures and anticipated balances for FY14. This tentative budget will be placed on display for public review on August 15, 2013.

According to the ILSC, Section 17-1, a tentative budget must be available for public review for 30 days prior to the final adoption of the school district budget at a public hearing. The budget hearing is scheduled for September 25, 2013 at 6:30 p.m.

16. **2013-14 Board Goals**

On July 31, the Board of Education conducted a self-evaluation during a scheduled retreat and set goals for the 2013-14 school year. Mr. Meason presented these goals:

- Maintain and Improve the facilities and grounds
- Analyze the instructional needs of all students
- Develop economical and efficient ways to support all students.

Mr. Schubert made the motion to adopt these initiatives, seconded by Mrs. Warren.

17. **Superintendents Report**

- Law Conference – Robb Cooper’s law office will be holding their Annual School Law Conference in Lisle, Illinois on September 19th from 8 am to noon. If you are interested in attending, please notify the district office.
- Building and Maintenance Update – A report was given to summarize the progress of the summer projects and cleaning.
- Transportation Update- A report was given on the status of the transportation process with First Student.
- Opening Day Speaker – Just a reminder that Mike Smith will be talking to all staff members at 10:00 a.m. on the 19th in the SMMS Gym about “Leaving a Legacy in the Classroom”. Please feel free to join us.

18. **Administrative Reports**

A. **Mr. Glenn Terry/RGS**

- We just wrapped up our 2-week Summer Reading Program. The kids were all smiles to be back at RGS. A special thanks to Michelle Anderson for coordinating the program and to our three awesome teachers Rachel Maddix, Erin Salberg and JoAnn Eischeid.
- RGS looks wonderful! Great job to our custodial staff, especially Diane Roth and Tony Munoz.
- All our classrooms are getting setup and it’s wonderful to see all the teachers putting in the extra time necessary to make sure everything is perfect for the students. The office staff has also been burning the midnight oil to get the school up and running. Our staff’s dedication never ceases to amaze me.
- A warm welcome to Kelly Gilliam, Chris Wolfe, Stori Dimke, Kelly Baumgartner, and Terri Palombi who couldn’t resist becoming part of the RGS staff.

B. **Mr. Scott Rollinson/WPES**

- Ten teachers completed a book study this summer on the book ‘Getting Smart – How Digital Learning is Changing the World’ by Tom Vander Ark.
- WPES is welcoming 31 new students to our district.
- Welcome to our new ESM staff (teacher – Traci Rankins; Aides – Rita Metcalf and Linda Matranga)!

- PTO had their first meeting of the year. Thank you to the executive board for all that they do.
- Thank you to all the teachers who have been working hard to get ready for the school year!
- Thank you to Dean and his staff for a great job getting the buildings clean this summer!
- WPES Parent Orientation is August 22nd from 6 to 8 p.m.
- Fall Running Club starting after Labor Day.

C. Mrs. Kindyl Etnyre/Mr. Shaun Newmes/SMMS

- Welcome to SMMS – Katie Dill, Misty Chipalla, Jane Guerrero and Holly Parod.
- SMMS Parent Orientation is Monday, August 19th at 6:30 p.m.
- Soccer tryouts begin Monday, August 19th at 3:15 p.m.
- ‘Welcome Back to the Mack’ Dance on Friday, September 13th – always in need of chaperones!
- Rockton Warriors Booster Club will hold their annual mum sale. Sales begin on the first day of school. We appreciate your support in advance!
- SMMS would like to thank our custodial staff and office staff for their support in preparing our school for the students’ return!
- We would like to thank our teachers for coming in throughout the summer to prepare their classrooms for an amazing 2013-2014 school year!

19. Comments from the Community

Mr. Meason moved to suspend the regular order of business and open the meeting for audience input, seconded by Ms. Neece.
No one wished to address the board.

20. Members’ Comments

- Brenda Warren informed the board members that the Taylor Company and Rotary will be working together on the “Green Apple Day of Service Project”. Volunteers are used to help with improvements to our facilities and grounds. The Facilities and Grounds Committee will look further into the partnership and volunteer work.
- President Meason inquired with the District Attorney regarding proper protocol of the Board forming new committees to focus on specific issues. President Meason presented their response:

“In response to your inquiry about standing Board committees, the School Code requires school boards to maintain a policy committee and a parent-teacher advisory committee. The parent-teacher advisory committee assists in the development of disciplinary policy and procedures for the school district. Additionally, the school board should maintain a behavioral interventions committee to develop and monitor procedures for using behavioral interventions with students in accordance with the policy governing the discipline of students with disabilities. The activities of the behavioral interventions committee can be delegated to the parent-teacher

advisory committee. Section 10-20.14 of the School Code, 105 ILSC 5/10-20.14, describes the activities of the parent-teacher advisory committee. Section 14-8.05 of the School Code, 105 ILCS 5/14-8.05, describes the obligations of the behavioral intervention committee. The policy committee is not actually required by statute, but is typically a standing committee among school districts.”

21. **Adjournment**

Bill Midgett moved to adjourn, seconded by Mr. Meason. Mrs. Warren, Mr. Midgett, Ms. Neece, Mrs. Michowski, Mr. Schubert, Mrs. Praneis, and Mr. Meason. 7 ayes – Motion carried.

The next regular Board of Education meeting will be held at Rockton Grade School Library on Wednesday, September 25, 2013 at 6:30 p.m.

The meeting adjourned at 8:07 p.m.

Approved date: September 25, 2013

President: _____

Secretary: _____