

**Minutes of Regular Meeting
Held August 10, 2016**

**The Board of Education
Rockton School District No. 140**

1. **Call to Order** – President Littlefield at 6:02 p.m.

2. **Roll Call**

Gail Johnson, Shawn Connors, Josh Houghton, Stacey Heiar, Jim Meason, Katie Littlefield
Absent: Chanice Michowski

Others present: Superintendent Terry, RTA President Dan Baumgartner, Principals Kindyl Etnyre, Megan Forsythe, Autumn Czizek, Assistant Principal Matt Roer, Business Manager Sue Miller, Director of WCSEC Kim Moore, Maria Diestelmeier, and several community members.

3. **Pledge of Allegiance**

4. **Comments from the Community**

Dan Baumgartner introduced Mary Spors, First Grade Teacher, who thanked the Board for their 2015-16 contribution to health insurance premiums and asked for the Board to consider a contribution to the 2016-2017 Family + 1 insurance premium.

5. **WCSEC Budget Hearing**

Kim Moore presented the FY-17 Winnebago County Special Education Cooperative budget and responded to questions from the Board. Mrs. Littlefield opened the hearing at 6:10 p.m. and asked the audience for public input. No public input was given.

Mr. Connors motioned to approve the FY WCSEC budget at 6:10 p.m. as presented, seconded by Mrs. Johnson.

Roll call: Mr. Connors, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Johnson, Mrs. Littlefield – 6 ayes, Motion carried.

6. Mr. Houghton motioned to go into **Executive Session** at 6:17 p.m. to Discuss Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21), seconded by Mr. Meason.

Roll call: Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Johnson, Mr. Connors, Mrs. Littlefield – 6 ayes, motion carried.

Mrs. Littlefield moved to return to open session at 6:56 p.m., seconded by Mr. Houghton.

Roll call: Mrs. Heiar, Mr. Meason, Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Littlefield – 6 ayes, motion carried.

7. **Correspondence**

None.

8. **Rockton #140 FY-17 Budget Presentation**

Sue Miller, Business Manager, presented the tentative FY-17 District #140 budget. According to Statute, the budget will be available for public review for a 30-day period prior to final approval at the September 21st Board meeting.

9. **Committee Meeting Updates**

- August 3 Personnel Committee Update – Mrs. Heiar updated the Board on the discussion regarding enrollment at SMMS.

Mrs. Heiar motioned to add a section of 7th grade Science and Social Studies and 8th grade Science and Social Studies, seconded by Mrs. Johnson.

Roll call: Mr. Meason, Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Heiar, Mrs. Littlefield - 6 ayes, Motion carried.

10. **Consent Items**

Mr. Houghton moved to approve the consent agenda, seconded by Mr. Connors.

Items recommended for the consent agenda are:

- * July Open Session Minutes
- * August Bills and September Payroll
- * 2016-17 Employee Handbook Adoption
- * 2016-17 Student/Parent Handbook Adoption
- * July 19 Joint Financial Committee Meeting Minutes
- * Aug 8 Personnel Committee Meeting Minutes
- * Aug 8 Health Insurance Committee Meeting Minutes
- * Aug 8 Finance Committee Meeting Minutes

Roll call: Mr. Meason, Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Heiar, Mrs. Littlefield - 6 ayes, motion carried.

11. **RSD #140 Policy Approval**

The following policies were reviewed in July meeting and recommended for approval:

- 7:190 Student Behavior
- 7:200 Suspension Procedures
- 7:210 Expulsion Procedures
- 4:100 Insurance Management
- 5:185 FMLA
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:290 Employment Termination and Suspensions
- 5:330 Sick Days, Vacation, Holidays, and Leave
- 7:70 Attendance and Truancy
- 8:10 Connection with the Community
- 8:20 Community Use of School Facilities

Mr. Connors moved to approve the recommended policy adoptions as written, seconded by Mr. Houghton.

Roll Call: Mrs. Heiar, Mr. Meason, Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Littlefield – 6 ayes, Motion carried.

The following policies are recommended to be eliminated from the RSD #140 Policy Manual as they were applicable to high school grade level only.

- 6:300 Graduation Requirements
- 6:310 High School Credit for Non-District Experiences; Course Substitutions, Re-Entering Students
- 7:240 Conduct Code for Participants in Extracurricular Activities
- 5:331 Maintenance Department Uniforms (no longer applicable at RSD #140)

Mrs. Johnson moved to approve the policy eliminations, seconded by Mrs. Heiar.

Roll call: Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Littlefield – 6 ayes, Motion carried.

12. **Personnel**

Mr. Houghton moved to approve the following employments for the 2016-2017 school year, seconded by Mr. Connors.

- **Certified Staff**
 - 1) Anne Sutherland-Hancox (Hire) RGS Art Teacher
- **Non-Certified Staff**
 - 1) Jamie Carrollo – (Hire) Food Service SMMS
 - 2) Kathleen Vandergrift – (Hire) Food Service RGS
 - 3) Ann Montgomery – (Hire) Special Education Paraprofessional WPES
 - 4) Susan Jobst – (Hire) Special Education Paraprofessional RGS
 - 5) Barb Maxey – (Transfer) ELL to Special Education Paraprofessional RGS

Roll Call: Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Johnson, Mr. Connors, Mrs. Littlefield – 6 ayes, Motion carried.

13. **Potential BOE Contribution to Family + 1 Health Insurance Premium**

Discussion was held regarding the potential BOE contribution to Family + 1 Health Insurance.

Mrs. Johnson made a motion to make a contribution equal to half the increase employees would pay if no contribution was made: \$141.64 for family and \$92.06 for single + 1, seconded by Mr. Connors.

Roll Call: Mrs. Heiar, Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Littlefield – 5 ayes, Mr. Meason – 1 nay. Motion carried.

14. **Closed Session Minutes**

Mr. Meason moved to approve the June 29, 2016 regular closed session minutes and recommended they are to be opened, seconded by Mrs. Heiar.

Roll call: Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Johnson, Mr. Connors, Mrs. Littlefield
– 6 ayes, Motion carried.

15. **Action on Items Arising Out of Closed Session**

None.

16. **New Business**

None.

17. **Superintendent's Report**

- FOIA Update: Mr. Terry received a FOIA request from One Student Illinois, a student advocacy institution in Illinois regarding policy on student advancement.
- Mr. Terry invited the Board to the Institute Breakfast on August 15, 2016 at SMMS.

18. **Administrator Reports**

RGS – Mrs. Kindyl Etnyre

1. Trimesters – After surveying our parents this summer and receiving feedback from staff at the end of the year, RGS is going to pilot trimesters for first and second grade. Kindergarten has been on a trimester schedule for the past three years. Report cards time perfectly with parent/teacher conferences and it will provide consistency when reporting to all of our families on the same time schedule.
2. I would like to thank Mrs. Lisa Rehfeldt for keeping me and RGS on-track to start an amazing year.
3. I would also like to thank Mr. Glenn Terry for his continued support and mentorship in my new position.

WPES – Mrs. Megan Forsythe

1. Wonders Reading Series – Thank you to all of the Whitman Post teachers, as well as Lindy Daniels, for their continued dedication to setting up our school for a successful implementation of the new reading series. All 21 teachers who will be using the new curriculum were present at yesterday morning's Wonders training session.
2. Recognize WPES Staff – A special thanks to Kelly Gilliam, Stephanie Unger and Donna Hayenga for all of the organizing, record keeping, communicating to families, etc. that they have been doing to get our students registered for the new school year. Also, thank you to our maintenance crew for getting our school ready for our kiddos: WPES has a more inviting front entrance with new carpet, a safer playground with added mulch, and brighter halls with shiny floors. Also, thank you, Tim Ehlers, for setting up the new maintenance request system; which helps keep communication and task management a much more efficient process.
3. Upcoming events –
8/11: New Family Orientation at 10:15 a.m. tomorrow morning for our 40 new Whitman Post students and their parents.
8/16: Back-to-School Night at 5:00 p.m.

PTO Update from the Administrative Representative of our Rockton PTO:

- First meeting of the year was last night in WPES's staff lounge – thank you to all these volunteers, both new and returning, for putting in the time to support our schools.
- The Buffalo Wild Wings Night fundraiser is set for September 12th in Beloit.
- Fun Run will be Friday, September 30th.

SMMS – Mrs. Autumn Czizek

1. SMMS would like to thank Jenny Middleton and Tina Bottensek for their fantastic work getting ready for the school year. They are much appreciated.
2. Upcoming events: 8/15 SMMS Open House 6:30p – 7:30p
8/30 First home volleyball game vs Harlem
8/30 First home soccer game vs Keith Country Day
3. Rockton Warriors Booster Club will begin their annual mum sale on the first day of school. Orders are due on August 26 and mum pick up will be on August 31. I would like to thank the Booster Club for their continued efforts to support our schools.

19. **Members' Comments**

- Gail Johnson thanked Mrs. Etnyre for the signs bought for United Methodist Church as a thank you gift for their support in painting the RGS hallways. Also, Gail thanked the teachers for the invitation to attend the institute breakfast.
- Autumn Czizek welcomed Assistant Principal Matt Roer to the SMMS staff.
- Dan Baumgartner thanked the BOE for their contribution to the Health Insurance premiums as well as their candor and open discussions.
- Katie Littlefield thanked the administrators for the smile on their faces and the welcoming attitude on getting the schools started.

20. **Adjournment**

Mrs. Littlefield moved to adjourn at 7:37 p.m. seconded by Mr. Connors. 6 ayes, Motion carried.

The meeting adjourned at 7:37 p.m. The next regular Board meeting will be held at Rockton Grade School Music room on Wednesday, September 21, 2016 at 6:00 p.m.

Katie Littlefield, Board President

Stacey Heiar, Board Secretar