

**Minutes of Regular Meeting
Held February 24, 2016**

**The Board of Education
Rockton School District No. 140**

1. **Call to Order** by President 6:31 p.m.

2. **Roll Call**

Chanice Michowski, Gail Johnson, Kevin Finnegan, Josh Houghton, Stacey Heiar, Jim Meason, Katie Littlefield

Others present: Superintendent Terry, Principals Kindyl Etnyre, Megan Forsythe, RTA President Mark Donaldson, Sue Miller, Tim Ehlers, James Hall, and several community members.

3. **Pledge of Allegiance**

4. **Comments from the Community**

None.

5. **PMA Presentation**

Greg Kubitz, Forecast5 (a division of PMA) presented a five-year financial projection.

6. Mrs. Johnson moved to go into **Executive Session** 7:04 p.m. to Discuss Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21), seconded by Mrs. Michowski.

Roll call: Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Littlefield – 7 ayes, Motion carried.

Mrs. Littlefield moved to return to open session at 7:31 p.m., seconded by Mrs. Heiar.

Roll call: Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mrs. Littlefield – 7 ayes, Motion carried.

7. **Correspondence**

- Two letters of in-school suspension and three letters of out-of-school suspension.

8. **Committee Meeting Updates**

- February 9, 2016 Building & Grounds Committee Update

- February 16, 2016 Finance Committee Update
- February 18, 2016 Personnel Committee Update
- February 22, 2016 Insurance Committee Update

Superintendent Terry updated the BOE on the above February committee meetings. (Details can be found in the individual committee minutes)

9. **Consent Items**

Mr. Meason moved to approve the consent agenda, seconded by Mr. Houghton. Items recommended for the consent agenda are last month's open session minutes, February bills, March payroll, January treasurer's report and all items identified below:

- Co-op Employment & Personnel, Bills Paid
- February 4, 2016 Joint Financial Committee Meeting Minutes
- February 9, 2016 Building & Grounds Committee Meeting Minutes
- February 16, 2016 Finance Committee Meeting Minutes
- February 18, 2016 Personnel Committee Meeting Minutes
- February 22, 2016 Insurance Committee Meeting Minutes (addendum handout)

Roll call: Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mrs. Littlefield – 7 ayes, Motion carried.

10. **Personnel**

Mr. Meason made a motion, seconded by Mrs. Heiar to approve the following employments for the 2015-2016 school year.

A. Employment

- **Non-Certified**

- Alicia Bottensek – resigned – Food Service SMMS, effective 1/29/16
- Mandy Pearson – resigned – Food Service RGS, effective 1/29/16
- Christa Pederson – hired – Food Service RGS, effective 2/15/16
- Katie Carmack – Transferred – Food Service RGS to SMMS, effective 2/16/16

- **Extracurricular**

- Dan Adler – resigned – 7th grade boys basketball
- Lindy Daniels – resigned – Spirit Squad Advisor
- Stacey Byxbe – resigned – Spirit Squad Advisor

B. Retirement

- **Certified**

- Diane Johnson – Resignation letter submitted with effective date of 2019

Roll call: Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mr. Finnegan, Mrs. Littlefield – 7 ayes, Motion carried.

11. **Closed Session Minutes**

Mrs. Littlefield moved to approve the January 27, 2016 regular closed session minutes and recommended they are to remain closed, seconded by Mr. Meason. Roll call: Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Littlefield – 7 ayes, Motion carried.

12. **Action on Items Arising Out of Closed Session**

None.

13. **Approve Copier Contract**

Superintendent Terry recommended the approval of a 60-month contract with rkdixon copiers to begin this June. The monthly lease rate is \$1,174.03 plus \$0.0039 per copy for an estimated average monthly total of \$2,158.03 per month.

Mr. Meason made a motion to approve the 60-month contract with rxdixon copiers to begin this June, seconded by Mrs. Michowski.

Roll call: Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mrs. Littlefield – 7 ayes, Motion carried.

14. **Network Upgrades & E-Rate Amount Approval**

Superintendent recommended approval in the amount not to exceed \$69,000 for wireless network upgrades at WPES and SMMS. This includes the wireless access points and cabling required. With these upgrades, the infrastructure at SMMS and WPES will be 1:1 ready. This money won't be spent until our e-rate request is approved and reimbursement rate is determined.

Mr. Meason made a motion to approve the \$69,000 funding for network upgrades at WPES and SMMS, seconded by Mrs. Michowski.

Roll call: Mrs. Michowski, Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Littlefield – 7 ayes, Motion carried.

15. **Approve Bid for Pre-Purchase of Equipment for HVAC**

Tim Ehlers provided information to the Board for two bids totaling \$144,655 for the pre-purchase of an Air Handling Unit (AHU), an Air Cooled Condensing Unit (ACCU) and a Chiller. These purchases are for the summer HVAC project.

Mr. Meason made a motion to approve the \$144,655 for the pre-purchase of equipment for repair of the SMMS HVAC, seconded by Mr. Houghton.

Roll call: Mrs. Johnson, Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Littlefield – 7 ayes, Motion carried.

16. **Approve Northern Mechanical Boiler Repair**

Superintendent Terry recommended approval by the Board of the emergency repair of an internal crack in the RGS Boiler. The total cost being paid to Northern Mechanical is \$5,136.00.

Mr. Finnegan made a motion to approve the \$5,136.00 paid to Northern Mechanical for the emergency repair of the RGS Boiler, seconded by Mrs. Michowski.

Roll call: Mr. Finnegan, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Michowski, Mrs. Johnson, Mrs. Littlefield – 7 ayes, Motion carried.

17. **Approve 2016-2017 RSD #140 School Calendar**

Superintendent Terry updated the Board on calendar events for the 2016-2017 school year and recommended approval of the school calendar.

Mr. Meason made a motion to approve the 2016-2017 School Calendar, seconded by Mrs. Michowski.

All voted aye – 7

Motion carried.

18. **Superintendent's Report**

- Mr. Terry updated the BOE that communication between the District and the community through social media is going very well. We have started three new accounts and our status to date is:
Facebook: 276 likes
Twitter: 23 followers
Instagram: 105 followers
- Mr. Terry told the BOE he is enjoying his new position tremendously and found the challenges exciting. His favorite part of the job so far, has been the building of communication with staff, parents and the community.

19. **Administrative Reports**

RGS Kindyl Etnyre

- Thank you to Mrs. Ballard and the first graders for a magical *Musical Numbers* concert!
- RGS teachers will begin their second round of Superkids observations and debriefing meetings with our professional development representative.
- Pre-school Screening and Kindergarten Registration will take place March 8, 9, and 10 at the WCSEC.
- Rockton Warriors Booster Club will be sponsoring a family movie night on Friday, March 11th at 6:00 p.m. The movie will be *The Good Dinosaur*.
- Congratulations to Mrs. Betsy Atkins for being 97 ZOK Teacher of the Week!
- RGS raised \$21,116.70 for Jump Rope for Heart. This is a personal best! Thank you to all families and students for making this happen. Thank you to Mr. Martin for organizing the event.

WPES Megan Forsythe

- Vets Roll Donations: WPES teamed up with the Women's Auxiliary Board of the VFW to collect items to put together care packages for the veterans and "Rosie the Riveters" who take a trip out to Washington D.C. The Vets Roll will be May 22 – 25. I'd like to thank the students from our ESM class for decorating and distributing the boxes and our Post Kids Council

for collecting all of the donations. The VFW was grateful and amazed by the generosity of our community. Thank you to all who contributed!

- Field Trips: At the beginning of the month, fourth graders enjoyed a trip to the Discovery Center that connected their science unit on simple machines. Our third grades are headed to Belvidere tomorrow to see The Studio's production of Peter Pan. And our fifth grade team is organizing and planning their adventure at Timber-lee which will be March 23 – 24.
- PTO Update: Come join us for the Spring Family Reading Night set for March 7th at RGS from 6:00 – 7:00 p.m. Planning for this event has been exceptionally fun as the theme this year is "Let the books be with you," a Star Wars night.
- Reminder that our meetings are held the second Tuesday of every month at 6:00 p.m. in the WPES staff lounge.

SMMS/Autumn Czizek (Glenn Terry gave Autumn Czizek's report due to Autumn's absence)

- Congratulations to our Spirit Squad team for placing 5th at state with their jazz routine! We are incredibly proud of them!
- Thank you to Mr. Eiss, Mrs. Kazluski and student council for organizing a 'Pack the Gym' night during the girls' basketball game versus Roscoe on February 11. We had a great turn out for the game and students had a great time.
- The week of March 1st will be Peer Support's Carpenter's Place Shelter Donation Drive. Peer Support will ask for donations for Carpenter's Place and in exchange, students will be able to participate in dress up days.

20. Comments from the Community

Mark Donaldson thanked Megan Forsythe for the great job she is doing as WPES Principal. He also complimented the BOE on making the right choice in selecting Glenn Terry as Superintendent. "There are many good things happening within the District. The changes have been exciting and make work fun."

21. Members' Comments

Mrs. Johnson commented that she was proud of the BOE for having a full team at REEF Trivia night. "The BOE table may not have won but a great time was had by all."

22. Adjournment

Mr. Meason moved to adjourn at 8:26 p.m., seconded by Mrs. Michowski. 7 ayes, Motion carried.

The meeting adjourned at 8:26 p.m. The next regular Board meeting will be held at Rockton Grade School Library on Wednesday, March 23, 2016 at 6:30 p.m.

Katie Littlefield, Board President

Stacey Heiar, Secretary

