

**Minutes of Regular Meeting
Held January 18, 2017**

**The Board of Education
Rockton School District No. 140**

1. **Call to Order** by President Littlefield at 6:01 p.m.
2. **Roll Call**
Shawn Connors, Josh Houghton, Stacey Heiar, Jim Meason, Chanice Michowski, Katie Littlefield
Absent: Gail Johnson
Others present: Superintendent Glenn Terry, Principals Kindyl Etnyre, Megan Forsythe, Autumn Czizek, RTA President Dan Baumgartner, Maintenance Director Tim Ehlers, 2nd grade teachers Betsy Atkins, Stori Dimke, JoAnn Fitzgerald, Erin Rollinson, Kim Ward, Christine Wolfe, Theresa O’Hea, and many community members.
3. **Pledge of Allegiance**
4. **RGS 2nd Grade Team to Present ‘Christmas Around the World’**
The second grade team of teachers outlined their Christmas Around the World program where students learn the Christmas traditions of France, United Kingdom, Sweden, Italy, Germany, Israel and Mexico. Second grade students Robert Bertrand and Brooklynn Dalke showed crafts they had made during this program.
5. **Comments from the Community**
Betsy Atkins thanked the Board for allowing Alison Booth to rescind her resignation and start back as a classroom aide. “Having an experienced aide in the classroom is so important for the students and the teacher.”
6. There was no Executive Session during this Board Meeting.
7. **Correspondence**
 - Thank you card from Alison Booth for the rescindment of her resignation.
 - Three letters of in-school suspension and one letter of bus suspension.
8. **Approval of Addendum to 403b Plan**
Mr. Terry recommended approval of Addendum to 403b plan adding Horace Mann as a 403b provider.
Shawn Connors motioned to approve the Addendum to the 403b plan adding Horace Mann as a 403b provider, seconded by Josh Houghton . All in favor - 6 ayes.

9. Approval of \$5,000 Allocation to SMMS Band Program

Mr. Terry recommended approval of \$5,000 to supplement the Oberst donation given in December, 2016 in order to complete the purchase of a tuba and possible repair of other instruments with any remaining money.

Katie Littlefield moved to approve the \$5,000 supplement to the SMMS band, seconded by Josh Houghton.

Roll call: Chanice Michowski, Shawn Connors, Josh Houghton, Stacey Heiar, Jim Meason, Katie Littlefield - 6 ayes, Motion carried.

10. Approval of Running Club Stipend

In our contract settlement, adding running club to the stipend schedule was approved. This will take effect in the fall but we currently have no parent volunteer to organize the club. Mr. Terry is requesting we pay a teacher \$416.63 to organize running club for the spring.

Jim Meason motioned to approve a stipend of \$416.63 for a running club stipend, seconded by Josh Houghton.

Roll call: Shawn Connors, Josh Houghton, Stacey Heiar, Jim Meason, Chanice Michowski, Katie Littlefield - 6 ayes, Motion carried.

11. Finance Committee Update

Josh Houghton updated the Board on the Finance Committee's recommendation that the district begin its own Early Childhood program and hire three speech pathologists as well as the discussion on what the district currently charges for athletic fees.

12. Approval of RSD #140 Early Childhood Program and Speech Pathologist

As discussed at the January 9th finance committee meeting, the committee is recommending Rockton begin its own Early Childhood program and direct hire three speech pathologists.

Jim Meason motioned to approve RSD #140 startup of its own Early Childhood program and to direct hire three speech pathologists, seconded by Josh Houghton.

Roll call: Josh Houghton, Stacey Heiar, Jim Meason, Chanice Michowski, Shawn Connors, Katie Littlefield - 6 ayes, Motion carried.

13. Approval of the Specialized Data Systems Software

Mr. Terry recommended approval of Specialized Data Systems financial software at a startup cost of \$24,900.00.

Chanice Michowski motioned to approve Specialized Data Systems financial software at a startup cost of \$24,900.00, seconded by Stacey Heiar.

Roll call: Josh Houghton, Stacey Heiar, Jim Meason, Chanice Michowski, Shawn Connors, Katie Littlefield - 6 ayes, Motion carried.

14. Approval of Architectural Fees for 10 Year Life Safety Roof Repair

Approval was requested to hire Larson and Darby Group to provide architectural and engineering services for the roofing repair and replacement work at RGS and WPES schools for the previously approved HLS/Survey report. Lump sum fixed fee for these services not to exceed \$24,750.00.

Chanice Michowski motioned to approve lump sum of \$24,750.00 for architectural fees for 10 Year Life Safety Roof Repair, seconded by Stacey Heiar.

Roll call: Stacey Heiar, Jim Meason, Chanice Michowski, Shawn Connors, Josh Houghton, Katie Littlefield - 6 ayes, Motion approved.

15. Approval of Contract with Thomas Bounette for Tree Removal

Mr. Terry recommended approval of the contract for Thomas Bounette to pay RSD #140 a minimum of \$32,000.00 to harvest black walnut trees off our vacant property.

Shawn Connors motioned to approve the tree harvesting with Thomas Bounette for a minimum of \$32,000.00 to harvest black walnut trees off Rockton school district property, seconded by Chanice Michowski. All in favor - 6 ayes.

16. Approval of Policy

Jim Meason motioned to approve the following policies which were reviewed and presented in December, seconded by Josh Houghton. All in favor - 6 ayes.

- 2:120 Board Member Development
- 2:125 Board Member Compensation; Expenses
- 2:200 Types of School Board Meetings
- 2:220 School Board Meeting Procedures
- 4:60 Purchases and Contracts
- 4:110 Transportation
- 4:175 Convicted Child Sex Offender
- 5:30 Hiring Process and Criteria
- 5:60 Expenses
- 5:125 Personal Technology and Social Media; Usage and Conduct
- 5:185 Family and Medical Leave
- F:190 Teacher Qualifications
- F:250 Leaves of Absence

17. Presentation of Policy Updates

The following policies were reviewed by Policy Committee on January 10, 2017 and are presented for Board review:

- 5:260 Student Teachers
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:15 School Accountability

- 6:50 School Wellness
- 6:60 Curriculum Content
- 6:140 Education of Homeless Children
- 6:145 Migrant Students
- 6:160 English Learners
- 6:170 Title 1 Programs
- 6:340 Student Testing and Assessment
- 7:50 Student Admissions and Student Transfer to and From Non-District Schools
- 7:60 Residence
- 7:70 Attendance and Truancy
- 7:190 Student Behavior
- 7:260 Exemption from Physical Activity
- 7:305 Student Athlete Concussions and Head Injuries
- 7:310 Restrictions on Publications
- 8:30 Visitors to and Conduct on School Property
- 8:70 Accommodating Individuals with Disabilities

18. Consent Items

Items recommended for the consent agenda are last month's open session minutes, January bills, February payroll, December treasurer's report, and all items identified with an asterisk.

*Cooperative: Action taken at the January 13, 2017 Executive Board meeting for Winnebago County Special Education Cooperative.

*Special Purpose Meeting Minutes, dated 1-3-17

*Finance Committee Meeting Minutes, dated 1-9-17

*Policy Committee Meeting Minutes dated 1-10-17

*JFC Committee Meeting Minutes dated 12-14-16

Jim Meason motioned to approve the consent agenda, seconded by Shawn Connors.

Roll call: Chance Michowski, Shawn Connors, Josh Houghton, Stacey Heiar, Jim Meason, Katie Littlefield - 6 ayes, Motion carried.

19. New Business

None.

20. Personnel

None.

21. Closed Session Minutes

None.

22. Action on Items Arising Out of Closed Session

None.

23. Superintendent Report

- RSD #140 received a FOIA Request from Better Government Association
- RSD #140 received a FOIA Request from Smartprocure
- Mr. Terry updated the BOE on the meetings held at the Winnebago County Courthouse regarding the proposed asphalt plant.
- Mr. Terry updated the BOE on how he and the three head secretaries are working with TeacherEase to bring on-line registration to our district.

24. Administrator Reports

RGS - Kindyl Etnyre

- HCHS AP Psychology Visitors: RGS and WPES will open their classrooms again for HCHS teachers, Heather Hardwick and Rachel Norberg, and their students. Observations will take place January 18th and 19th. These observations support the students' study of human growth and development.
- Carz-R-Us: RGS, WPES and SMMS would like to thank Carz-R-Us and Matt Aukes for their support of the Rockton School District. Matt presented a check to the district for over \$200.00 since our partnership this past fall.
- January Institute Day: RGS would like to thank Lindy for her guidance on the beginning stages of implementation of the Next Generation Science Standards. I would also like to thank our kindergarten team for meeting with Stepping Stones representatives and creating an outline regarding kindergarten readiness. Collaboration at its best was observed!
- Preschool Screening and Kindergarten Registration: Please spread the word in your neighborhoods. February 7 (7:30-12:30) / February 8 (12:00-5:00) / February 9 (7:30-12:30)

WPES - Megan Forsythe

- Math Instruction Training Session: RGS and WPES teachers shared a presenter on January 6 for a workshop, "Developing Mathematical Reasoning and Understanding." Teachers all walked away from this workshop with some new ideas and strategies that I have already observed being implemented in classrooms at WPES.
- Congratulations to Students of the Month: Megan Shepherd, Caden Karls, and Logan Miller were all recognized last week as students of the month for consistently demonstrating admirable character. Each student received a certificate, along with a big personalized star cookie. We were also able to recognize 18 other students last month for being nominated by their teachers for displaying empathy- November and December's highlighted character trait. Thank you to Kristin Carroll, Cookies by Design of Rockford, and the Mix of Rockton for helping recognize these students.

- More on Character Development Program: Students are now learning more about integrity for our character development program for January/February. Both WPES and SMMS will have an assembly on January 27th with Cary Trivanovich, an inspirational speaker, to address the students about topics such as bullying and peer respect.

PTO Update:

- PTO mini-grants are now available with a deadline of March 8, 2017 to submit these applications and recipients will be announced before spring break.
- PTO Spring Family Reading Night is scheduled for Thursday, March 9.

SMMS - Autumn Czizek & Matt Roer

- Thank you to Mallory Massino and Ann Hart for a great Google presentation for the SMMS staff during institute day.
- We will be having an assembly on January 27. Speaker Cary Trivanovich will be at SMMS to speak with students about building positive peer relationships and bullying.
- Thank you to Lindy Daniels for organizing a great day of collaboration for our institute day on January 13.
- No Name Calling Week is this week at SMMS. Thank you to Mrs. DeVries and Mrs. Carroll for organizing the week for us...we have had some great Class Act lessons and are ending the week with Mix It Up Day at lunch.
- Our Valentine's Dance will be held on Friday, February 10 from 6-8. Thank you to Mrs. Kazluski and the student council representatives for their hard work putting the dance together.
- Rockton Warriors Booster Club-Gold Canyon candle sales were a success! Spring Wish Lists will go out to teachers on February 2.

25. Comments from the Community

- Rich Mayer thanked the BOE for the approval of a \$5,000 supplement to the Oberst donation towards the SMMS Band. "It is a honor to the legacy of Gene Oberst."
- Laura Lueshen thanked the BOE for the approval of the district starting their Early Childhood Program and hiring 3 speech pathologists.

26. Members' Comments

- Katie Littlefield reminded the BOE of the upcoming REEF Trivia Night February 4, 2017 stating she looks forward to assembling another BOE Reef team!

27. Adjournment

Jim Meason motioned for adjournment at 7:29 p.m., seconded by Shawn Connors. The next meeting will be February 15, 2017, 6:00 p.m. in the Rockton Grade School Music Room.