

**Minutes of Regular Meeting  
Held June 21, 2017**

**The Board of Education  
Rockton School District No. 140**

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**01. Call to Order** by Vice President Houghton at 6:02 p.m.

1.1 Roll Call

Brett Lundsten, Gail Johnson, Shawn Connors, Chad Papke, Stacey Heiar, Josh Houghton

Absent: Katie Littlefield

Other attendees: Superintendent Terry, Principal Etnyre, Business Manager Sue Miller, Maintenance Director Tim Ehlers; STEM Advisor Donna Curtis, Howie Crouse, Forecast 5; Steven Nelson, Larson & Darby; Lauren Downing, Fehr Graham; RTA President Dan Baumgartner

1.2 Pledge of Allegiance

1.3 Approval of Agenda

Shawn Connors motioned for approval of the agenda, seconded by Chad Papke. All in favor, 6 ayes, Motion passed.

**02. Comments from the Community**

None.

**03. Correspondence**

- Thank you card from JoAnn Eischeid for the gift card, 22 years of support and many well wishes for her new adventure of retirement.
- Thank you card from Julie Breese for the gift card, 34 years of support and many well wishes for her new adventure of retirement.
- Thank you note from the Phyllis Bradt family for the plant sent in her memory.
- Thank you card from Sherri Countryman, from Specialized Data Systems, for choosing their company for Rockton's new accounting software system.

**04. Amended Budget Hearing**

The district amended budget hearing was called to order at 6:04 p.m. Josh Houghton opened the hearing and asked the audience for public input. No public input was given.

Josh Houghton adjourned the budget hearing at 6:04 p.m.

Josh Houghton moved to approve the amended budget at 6:05 p.m. as presented, seconded by Gail Johnson.

Roll call: Shawn Connors, Chad Papke, Stace Heiar, Brett Lundsten, Gail Johnson, Josh Houghton, 6 ayes, Motion carried.

## **05. STEM for Kids Afterschool Classes**

Donna Curtis, STEM Advisor, outlined the STEM classes for kids after school which she will be teaching at RGS and WPES next school year. Classes will be an hour and 15 minutes filled with Science, Technology, Engineering and Math activities which will develop math confidence in students of all levels of education.

## **06. Forecast 5/PMA Presentation**

Howie Crouse, Forecast 5 (a division of PMA), presented a thorough summary of the district's five year financial projections.

## **07. Parking Lot Committee Presentation**

Steven Nelson, Larson & Darby, presented the four phases of the RGS/WPES parking lot renovation. He outlined each phase's options and cost and explained the priorities set by the parking lot committee members. Mr. Terry thanked the committee members for their dedication and hard work. The parking lot committee members are Katie Littlefield, Josh Houghton, Tim Ehlers, Kindyl Etnyre, Megan Forsythe, Jen Graves, Christine Wolfe, Michelle Hughes, Jennifer Zovitowski, Steven Johnson, Ladel Cass and Glenn Terry.

## **08. Executive Session**

There was not a closed session at this meeting.

## **09. Action on Items Arising Out of Closed Session**

None.

## **10. Consent Items**

Items recommended for the consent agenda are last month's open session minutes, June Bills, July payroll, May treasurer's report and all items identified below:

- WCSEC Employment & Personnel, Bills Paid
- General State Aid: The GSA entitlement application is due this month. Documentation of electronic submission to ISBE is required. Approval of the state aid entitlement application for the 2017-18 school year is recommended.
- Prevailing Wage: Annual BOE adoption of a resolution affirming the current prevailing wages for the region is required.
- Approve Notice of Appointment of School Treasurer, Susan V. Miller
- June 7, 2017 Personnel & Policy Committee Meeting Minutes
- June 19, 2017 Finance Committee Meeting Minutes

Gail Johnson motioned to approve the consent agenda, seconded by Shawn Connors.

Roll call: Chad Papke, Stacey Heiar, Brett Lundsten, Gail Johnson, Shawn Connors, Josh Houghton - 6 ayes, Motion passed.

## **11. Finance Committee Update**

### **11.1 Finance Committee Update**

Josh Houghton told the BOE the district has received two categorical payments this year, all scheduled GSA payments to date and we are projecting to be within a few thousand dollars of a balanced budget. There was also discussion on the personnel committee's recommendation of a part time math teacher, as well as a review of the assumptions that went into the Forecast 5 projections.

## **12. Personnel & Policy Committee Update**

### 12.1 Personnel & Policy Committee Update

Stacey Heiar updated the BOE on the personnel committee's discussion on schedule improvements made at SMMS by Autumn Czizek which lowered class size in some areas and will enhance our band program. There was also discussion on hiring a part time math teacher at SMMS. District enrollment was also reviewed. An important item noted was that with the hire of the part time math teacher, all grade levels in the district will then be under the philosophical class size limit for the first time over 8 years.

### 12.2 Potential part time math teacher for SMMS

Stacey Heiar motioned to approve a teacher to teach 3 sections of math at SMMS, seconded by Gail Johnson.

Roll call: Stacey Heiar, Brett Lundsten, Gail Johnson, Shawn Connors, Chad Papke, Stacey Heiar, Josh Houghton - 6 ayes, Motion passed.

### 12.3 Personnel

#### **CERTIFIED STAFF**

1. April Graves (Hire) – RGS Art Teacher
2. Jordan Spencer (Resign) – School Psychologist

#### **NON-CERTIFIED STAFF**

1. Rebecca Kramper (Hire) – SMMS Play Director
2. Lisa Lindstrom (Hire) – RGS 1:1 Paraprofessional
3. Torri Klingemeyer- (Hire) Cross Country coach
4. Michelle Williams (Resign) – RGS ParaProfessional

Josh Houghton motioned to approve the personnel report, seconded by Stacey Heiar.

Roll call: Brett Lundsten, Gail Johnson, Shawn Connors, Chad Papke, Stacey Heiar, Josh Houghton - 6 ayes, Motion passed.

12.4 The following policies were reviewed by the Policy Committee on June 8, 2017 and were presented for Board review:

- 2:100 Board Member Conflict of Interest
- 4:15 Identity Protection
- 5:120 Employee Ethics; Conduct; and Conflict of Interest
- 7:00 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

## **13. Great Lakes Basin Railroad Resolution**

The BOE reviewed the resolution for the RSD #140 Board to Oppose the proposed Great Lakes Basin Railway route through the RSD #140 District.

Shawn Connors motioned to approve the Resolution to Oppose the Great Lakes Basin Railway, seconded by Josh Houghton.

Roll Call: Gail Johnson, Shawn Connors, Chad Papke, Stacey Heiar, Brett Lundsten, Josh Houghton - 6 ayes, Motion passed.

## **14. Property Liability and Worker's Compensation Renewal**

It was recommended that the BOE accept the proposal from Prairie State Insurance Cooperative for \$53,141. The premium decreased two percent from last year. There was a \$7,957 reduction in the Workers Compensation premium.

Shawn Connors motioned to approve the Property Liability and Worker's Compensation Renewal, seconded by Gail Johnson.

Roll call: Shawn Connors, Chad Papke, Stacey Heiar, Brett Lundsten, Gail Johnson, Josh Houghton - 6 ayes, Motion passed.

**15. Committee of the Whole (C.O.W.) Meeting Structure**

Discussion was held on the C.O.W. meeting structure, selection of topic chairmen and how committee minutes will be recorded. BOE members were tasked to email Katie Littlefield on what topic they would like to chair.

**16. New Business**

Gail Johnson updated the Board on action taken at the executive meeting of the Winnebago County Special Education Cooperative to dissolve the governing board of the County Cooperative.

**17. Superintendent's Report**

- We are entering the last year of our transportation contract with First Student Bus Company. The area superintendents are starting to think about options for our next contract such as purchasing our own fuel and looking at the possibility of one year consecutive renewals.
- In preparation for roof repairs at RGS/WPES, it was determined that moisture is getting under the RGS gym roof. We are exploring repair options.
- The State of Illinois still does not have a budget. Mr. Terry will keep the BOE updated on the status of the state budget.

**18. Comments from the Community**

Dan Baumgartner commented on the singing talent of Matt Roer and Glenn Terry at the May 26th institute day. Both sang a song in celebration of the retirements of JoAnn Eischeid and Julie Breese.

**19. Board Member Comments**

None.

**20. Adjournment**

Josh Houghton motioned for adjournment at 8:26 p.m, seconded by Gail Johnson. All in favor - 6 ayes. Motioned approved.

The next meeting will be July 26, 2017 in the Rockton Grade School Music Room.

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Katie Littlefield, President

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Stacey Heiar, Secretary

