

**Minutes of Regular Meeting
Held October 19, 2016**

**The Board of Education
Rockton School District No. 140**

1. **Call to Order** by President Littlefield at 6:00 p.m.

2. **Roll Call**

Gail Johnson, Shawn Connors, Josh Houghton, Stacey Heiar, Jim Meason, Katie Littlefield
Absent: Chanice Michowski

Others present: Superintendent Terry, RTA President Dan Baumgartner, RTA Vice President Gina Tuula, Principals Kindyl Etnyre, Megan Forsythe, Autumn Czizek, Assistant Principal Matt Roer, Business Manager Sue Miller, Maintenance Director Tim Ehlers, Curriculum Coordinator Lindy Daniels, and other community members.

3. **Pledge of Allegiance**

4. **PARCC Test Results**

Lindy Daniels presented the 2016 PARCC test results for grades three through eight.

5. **FY 2016 Audit Report**

Auditor Dennis Hildebrandt, Siepert & Co. LLP presented a review of the district's audited financial statements for fiscal year 2016 that ended June 30, 2016.

Mr. Houghton motioned to approve the RSD #140 2016 Annual Financial Report as presented, seconded by Mr. Connors.

Roll call: Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Littlefield – 6 ayes, Motion carried.

6. **Hononegah High School Referendum Presentation**

Maggie Moore, Friends of HHS committee member, presented a brief overview of the upcoming HHS referendum and answered questions from the Board. She encouraged all to go vote in the upcoming November 8th election.

7. **Comments from Community**

None.

8. Mr. Connors motioned to go into **Executive Session** at 6:35 p.m. to Discuss Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21), seconded by Mr. Meason.

Roll call: Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Littlefield – 6 ayes, Motion carried.

Mrs. Littlefield moved to return to open session at 6:51 p.m., seconded by Mr. Meason.

Roll call: Mr. Connors, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Johnson, Mrs. Littlefield – 6 ayes, Motion carried.

9. **Correspondence**

- Four letters of in-school suspension.

10. **Committee Meeting Updates**

- Personnel Committee Meeting Update: Stacey Heiar updated the BOE on discussion regarding lunch supervision at SMMS.

11. **Action on Items Arising Out of Personnel Committee Update**

Mrs. Johnson made a motion to hire an additional lunch room aide at SMMS, seconded by Mr. Houghton.

Roll call: Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Johnson, Mr. Connors, Mrs. Littlefield – 6 ayes, Motion carried.

12. **Consent Items**

Mr. Meason moved to approve the consent agenda as written, seconded by Mrs. Heiar.

Items recommended for approval are:

- A-1 Approve September Open Session Minutes
- A-2 Approve WCSEC October Bills, E&P Report
- A-3 Approve WCSEC Annual Financial Report
- A-4 Approve RSD October Bills and November Payroll

Roll call: Mrs. Heiar, Mr. Meason, Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Littlefield – 6 ayes, Motion carried.

13. **Personnel**

Mr. Connors moved to approve the following employments for the 2016-2017 school year seconded by Mrs. Heiar.

- **Certified Staff**
Stephanie Ballard (Resign) – Choir Director, Stipend position

14. **Snow Removal**

Superintendent Terry recommended the Board approve JD Construction for district snow removal for the 2016-17 School Year.

Mr. Connors motioned to approve JD Construction for snow removal for the 2016-17 school year, seconded by Mr. Houghton.

Roll call: Mr. Meason, Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Heiar, Mrs. Littlefield – 6 ayes, Motion carried.

15. **Policy**

The following policy updates were reviewed and are recommended for Board approval.

- 2:70 Vacancies on the School Board
- 5:332 Insurance Benefits
- 6:100 Using Animals in the Educational Program
- 7:270 Administering Medicine to Students
- 8:110 – Public Suggestions and Concerns

Mr. Houghton motioned to approve policy updates as presented, seconded by Mrs. Littlefield.

Roll call: Mrs. Johnson, Mr. Connors, Mr. Houghton, Mrs. Heiar, Mr. Meason, Mrs. Littlefield – 6 ayes, Motion carried.

16. **Closed Session Minutes**

Mr. Meason moved to approve the August 10, 2016 regular closed session minutes and recommended they are to be opened, seconded by Mr. Houghton - 6 ayes, Motion carried.

17. **Action on Items Arising Out of Closed Session**

None.

18. **New Business**

None.

19. **Superintendent's Report**

1. FOIA Request

Superintendent Terry updated the Board on the quarterly request for purchase order information from SmartProcure.

2. IASB Honor

Chanice Michowski was honored at the September Kishwaukee Division Dinner for achieving IASB Master Board Member status in the Leadership Academy Program.

3. National Principal's Day

October 21st is National Principals Day. Superintendent Terry thanked Mrs. Etnyre, Mrs. Forsythe, Mrs. Czizek and Mr. Roer for the amazing work they do each day with their students, staff, parents and the community. He also read several letters sent in from parents which outlined the positive influence principals have on the students as well as the parents.

20. **Administrative Reports**

RGS – Kindyl Etnyre

1. Thank you to Officer Hollinger and the Rockton Police Department for a successful safety drill. I would also like to thank the staff for preparing our students for this practice.

2. Thank you to the families of Rockton Grade School for their generosity and support of the PTO. I am so excited that we reached our goal! I am ready to camp on the roof.

3. Mrs. Anderson is preparing for her annual Title I family reading night on October 25th. An overview of the program and word attack/comprehension strategies will be shared. Families will also have the opportunity to ask questions.

4. Thank you to Mrs. Barb Kubat and the kindergarten team for making their Superkids curriculum come alive! Dog trainers from Quansa Kennels visited school on October 14th to show off their well-mannered animals. This supports the introduction of Golly and the 'School for Dogs' informational text.

WPES – Megan Forsythe

1. **Green Apple Day of Service**: Thank you to the Taylor Freeze Company and the Rockton School District staff, students, and families for our first Green Apple Day of Service held September 24th. We plan on continuing this service project every year, making improvements to our school grounds.
2. **Culver's Scoopie Night**: Thank you to all of the staff volunteers and families for a very impressive turnout to Monday's RGS/WPES Scoopie Night.
3. **ALICE training**: I was also very impressed with our staff and students during our first intruder drill. Teachers and the Rockton Police Department provided some great feedback to the experience and ways to continue to keep our schools safe.

PTO Update:

- a. Fun Run was a successful event – it was a beautiful day, we exercised, and made money for our schools! We have collected \$27,833.00 at this point.
- b. Mark your calendars for October 27th for our PTO Fall Family Reading Night – it's a Halloween theme and kids can wear their costumes.

SMMS – Autumn Czizek/Matt Roer

1. Our Halloween dance is on October 28 from 6-8 pm.
2. Thank you to the Rockton Police Department for stopping by school to thank the students for their letters during their 9/11 unit. It was a great surprise for them to stop by!
3. We have had a great fall sports season! Congratulations to the SMMS 7th grade volleyball team for getting 1st in conference and the 8th grade volleyball team for getting second in the conference. Congratulations to the 7th grade soccer team for getting 1st in conference and the 8th grade soccer team for getting second in conference.
4. Congratulations to Lauren Johnston, Hailey Henry and Robert DeLong for their performances at State Cross Country. Out of 232 runners, Hailey placed 29th and Lauren placed 9th. In the boys' race out of 238 runners, Robert placed 150th. We are incredibly proud of them!
5. Thank you to Mrs. Kazluski and the student council members for their work in completing different jobs around the school. They have done a great job helping keep SMMS beautiful!
6. NJHS will be having their annual handball tournament after school on November 9. They have arranged teams of 6 and are collecting food donations as their entry fee into the tournament.
7. RWBC News--Teachers were awarded a total of \$2213.00 for their fall wish lists. We are looking forward to the same process in the spring.

21. **Comments from the Community**

None

22. **Members' Comments**

Gail Johnson updated the Board on her meetings with the Co-op Governing Board. She also stated how proud she is of our principals when she hears all the positive comments from community members.

23. **Adjournment**

Mrs. Littlefield moved to adjourn at 7:26 p.m., seconded by Mr. Meason. 6 ayes, Motion carried.

The next regular meeting Board meeting will be held at Rockton Grade School Music room on Wednesday, November 16, 2016 at 6:00 p.m.

Katie Littlefield, Board President

Stacey Heiar, Board Secretary