

**Minutes of Regular Meeting
Held October 25, 2017**

**The Board of Education
Rockton School District No. 140**

01. Call to Order by President Littlefield at 6:01 p.m.

02. Roll Call

Brett Lundsten, Gail Johnson, Shawn Connors, Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield

Stacey Heiar arrived at 6:10 p.m.

Others present: Superintendent Terry, Principals Kindyl Etnyre, Megan Forsythe, Autumn Czizek, Assistant Matt Roer, Business Manager Sue Miller, RTA Secretary Lindy Daniels, Benning Group Auditor Jenny Blocker, RSD #140 teachers Laura Zimmerman, Bryan Collins, Laura Benkovich, Katie Trusner, Matt Hammes, Mallory Masino, and several members of the community.

03. Pledge of Allegiance

04. Comments from Community

Cars-R-Us Ray Aukes donated a \$327.18 to Rockton School District. Cars-R-Us provide simple car service to district employees' cars if needed during the school day.

05. Pilot Teachers

Chromebook pilot teachers L. Zimmerman, B. Collins, L. Benkovich, K. Trusner, M. Hammes, and M. Massino demonstrated several different programs and activities they are using in their classrooms with chromebooks. Several of the programs/activities shown include Pearson Realize, Kahoot, Ed Puzzle, and a Escape Room activity. Mr. Terry thanked the teachers for all the time they have dedicated to the pilot program and stated that the use of Chromebooks has energized staff.

06. FY 2017 Audit Report

Jenny Blocker, CPA, The Benning Group, LLC presented a review of the district's audited financial statements for the fiscal year 2017 that ended June 30, 2017.

Gail Johnson motioned to approve the RSD #140 2017 Annual Financial Report as presented, seconded by Stacey Heiar.

Roll call: Brett Lundsten, Gail Johnson, Shawn Connors, Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield - 7 ayes, Motion carried.

07. Josh Houghton motioned to go into **Executive Session** at 7:02 p.m to Discuss Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees (5 ILCS 120/2(c)(1), Negotiations, (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline) (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS

120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7)

Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21) and Self-evaluation, practice and Procedures or professional ethics, when meeting with a representative of a statewide Association of which the public body is a member (5 ILCS 120/2(c)(16), seconded by Brett Lundsten.

Mrs. Littlefield moved to return to open session at 8:03 p.m. , seconded by Stacey Heiar.

Roll call: Brett Lundsten, Gail Johnson, Shawn Connors, Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield - 7 ayes, Motion carried.

08. Action on Items Arising out of Closed Session

8.1 Approval of September 26, 2017 Regular Closed Minutes

Brett Lundsten motioned to approve the September 26, 2017 Regular Closed session minutes and recommend they are to remain closed, seconded by Shawn Connors.

All in favor - 7 ayes, Motion passed.

8.2 Approval of Personnel:

CERTIFIED STAFF

Ann Hart (Hire) – Chess Club Advisor Effective FY2018

NON-CERTIFIED STAFF

Teresa Tomblinson (retired) – Administrative Assistant/Board Secretary - Effective 12/1/2017

Shannon Carlson (Resign) – Maintenance RGS 1st Shift Effective 12/1/2017

Judy Taylor (resign) – Cross Country Coach

Tara Kochheiser (Hire) – Administrative Assistant/Board Secretary - Effective 11/13/2017

Josh Houghton motioned to approve the personnel report as listed, seconded by Brett Lundsten.

Roll call: Brett Lundsten, Gail Johnson, Shawn Connors, Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield - 7 ayes, Motion carried.

8.3 Approval of October 11, 2017 C.O.W. Closed Minutes

Shawn Connors motioned to approve the October 11, 2017 Committee of the Whole Closed Minutes and recommend that are to remain closed, seconded by Josh Houghton.

All in favor - 7 ayes, Motion passed.

09. Correspondence

- Thank you notes from Kindyl Etnyre, Megan Forsythe, Autumn Czizek, Matt Roer, and Susan Sherbon for the lovely flower bouquets delivered to their offices in honor of National Principal's Day.
- Thank you note from Sarah Kazluski for the plant sent in memory of her mother-in-law.

- Five letters of in-school suspension and two letters of out-of-school suspension.

10. Approval of Truck Purchase for Plowing/Salting/General Maintenance

Approval was recommended for \$38,603 for a Ford F350XL to be used for plowing/salting and general maintenance.

Shawn Connors motioned to approve the purchase of a Ford F350XL for \$38,603 to be used for plowing/salting and general maintenance, seconded by Josh Houghton.

Roll call: Brett Lundsten, Gail Johnson, Shawn Connors, Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield - 7 ayes, Motion carried.

13. Snow Removal

Shawn Connors motioned for approval of JD Construction for district snow removal for 2017-18 school year, seconded by Chad Papke.

Roll call: Brett Lundsten, Gail Johnson, Shawn Connors, Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield - 7 ayes, Motion carried.

14. Consent Agenda Items

Items recommended for the consent agenda are:

- Approve September Open Session Minutes
- Approve WCSEC Cooperative Bills, Employment & Personnel Report
- Approve WCSEC Cooperative Annual Financial Report
- Approve RSD #140 October Bills and November Payroll
- Approve C.O.W. Regular Meeting Minutes from 10-11-17

Josh Houghton motioned to approve the consent agenda, seconded by Shawn Connors.

Roll call: Brett Lundsten, Gail Johnson, Shawn Connors, Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield - 7 ayes, Motion carried.

15. Discussion Regarding Board Agreement

Discussion was held regarding the IASB Board Agreement that the Board created during their 7-26-17 Self-evaluation led by IASB Instructor Linda Martinez. The Board agreed that a separate Board Agreement was not required.

16. New Business

Mr. Terry updated the BOE on the need for a HVAC repair at SMMS. The repair will include work on the Ice Storage Unit and will begin Tuesday, November 6, 2017.

17. Superintendent Report

- A FOIA request was received by Smart Procure and also by American Watch Dogs.
- The RGS/WPES parking lot renovation is moving right on schedule. There was a meeting with Fehr Graham and architect and resultant plans were submitted to Village. November 7th is the Village meeting where the 2nd entrance to WPES will hopefully be approved. A special purpose meeting in December will be required to approve going out to bid on the project bid. Next update will be after the November 7th Village Meeting.

- Gail Johnson and Glenn Terry completed the Strategic Planning survey which will be available for parents to complete during Parent/Teacher conferences.
- The WCSEC Audit was reviewed by the Executive Board and there were no concerns.
- The State of the District Meeting on October 17, 2017 at SMMS went very well. There was good participation with audience.

18. Administrative Reports

RGS Administrative Report

October 25, 2017

1. **PTO** - Thank you to Michelle Anderson, Laura Benkovich and Kristin Schmidt for organizing a successful family reading night! We appreciate you.
2. **Fire Safety Presentations** - RGS would like to thank the firefighters and EMTs who visited RGS and shared the importance of fire safety and having a fire escape plan at home. The kids love the firefighter hats, too!
3. **And for the W.I.N.**
 - a. RGS thanks Jeff Sarver and Roscoe Pack and Mail for covering the shipping costs of our packages sent to an elementary school in Texas affected by the hurricane. (Our first grade classes collected donations.)
 - b. I would like to recognize Jessica Keller and Rebecca Kramper for the countless hours they devote to RWBC and PTO!
 - c. RGS thanks our school nurse, Mrs. Carey Hubbell, for her guidance and care!

WPES Administrator Report, 10/25/17

1. Thank you to Lindy Daniels for making arrangements to have Dani Zoeller from Willowbrook Middle School come in during our SIP Day to lead our teachers in a training on Google classroom. Teachers responded that they got a lot out of the presentation and the work time, and it was great to work collaboratively with teachers from other neighboring school districts.
2. Our evacuation drill to Chemtool last Tuesday went very smoothly. We were able to get all 1,000 RGS and WPES students, as well as all staff members, from our schools and into Chemtool's facility within 18 minutes. Thanks to the Rockton PD and Chemtool's emergency response team for working with our schools to execute this safety drill.
3. A special thanks to the community for raising funds earlier this year for a memorial for Mr. Grahne. Through Mr. G's Icy Pop Challenge and PTO's dunk tank from our Back-to-School Picnic, we raised over \$1,800 to put towards a memorial bench and also made a significant contribution to the ALS Association. You can check out the shiny, black, "Gronk's Grace," bench that now sits outside of WPES' front entrance, right next to Mr. Grahne's classroom's window.

SMMS Administrator Report

October 25, 2017

1. NJHS is hosting their fall handball tournament on November 4 after school. They have formed their teams and are collecting canned food items as their entry fee. All of their donations will benefit the Rockton Food Pantry.

2. Congratulations to our fall sports teams for great fall seasons! Our seventh grade volleyball team went undefeated and got first place at the conference tournament. Eighth grade volleyball also had a great year and took second place at the conference tournament. Soccer ended with a second place finish at the conference tournament and eighth grade took third at the conference tournament. Cross Country had a wonderful season and had 9 qualifiers for the state meet. Hailey Henry placed 4th at the meet. Congratulations to all of our athletes for a great performance this fall.
3. Mr. Mayer and the band students will be performing a Halloween band concert on Tuesday, October 31 in afternoon for the students at SMMS.
4. Student Council is hosting a Halloween Dance on Friday, October 27 from 6-8 pm. Thank you to Mrs. Kazluski and the student council members for organizing a great event!
5. SMMS is having our class act assembly on Thursday, October 26. Thank you to the staff for their participation and support for this assembly!
6. Rockton Warriors Booster Club granted approximately \$2500 worth of wish list items to various classrooms and programs through the district.

Special Education Report 10/25/17

1. Special Ed staff joined Durand School District and Co-op staff on SIP Day for some joint training on IEP goal writing. It was nice to have that collaborative time with others from outside the district. Many thanks to Patty Miner from the coop for including us.
2. The special ed. teachers had a half-day collaborative session recently to evaluate our current special ed practices and services across grade levels and buildings. Thank you principals for allowing us to have that opportunity.

19. Comments from Community

None.

20. Members' Comments

In honor of National Principal's Day, Katie Littlefield thanked the 5 administrators for all they do for the District and then showed a video she created by interviewing students at all three schools. She had them express what they like about their principals. It was a very fun tribute to the principals and it was enjoyed by all.

21. Adjournment

Chad Papke moved to adjourn at 8:34 p.m., seconded by Josh Houghton. 7 ayes, Motion carried.

The meeting adjourned at 8:34 p.m. The next regular Board meeting will be held at Rockton Grade School Music Room on Tuesday, November 15, 2017.

Katie Littlefield, President

Stacey Heiar, Board Secretary