Free-Reduced Lunch Application

The Rockton School District No.140 participates in the Illinois School Nutrition Program (SNP) and the National School Lunch Program, which allows qualified families to apply for free or reduced price meals. If you do not qualify for free meals through direct certification with the State of Illinois (SNAP, TANF, income eligible Medicaid, Foster), you must complete a new free and reduced lunch application after July 1st each year to determine your child's meal eligibility for the upcoming school year. **Click here to view/print the household application, letter and instruction guidelines for the 2026-2027 school year.** If you print and submit a paper application, we will process your application through our online application process. **Please see the instructions below to complete the application online.**

If approved, your child will either receive free or reduced price meals for the coming school year. Please note: **If you are notified that you are directly certified with the State of Illinois through SNAP, TANF, Income Eligible Medicaid or FOSTER, please DO NOT fill out this application.** The district will receive notification from the state on July 1st regarding your eligibility and your child's lunch account will be updated accordingly for the upcoming school year. We will also send you a letter regarding this notification before the start of school. Please note that Reduced Medicaid eligibility does not qualify for FREE meals or a registration waiver.

To complete the free-reduced meal application, please follow the below steps. All applications must be received (and dated) on or after July 1st each year in order to be processed for the upcoming school year.

- Go to: https://www.teacherease.com/common/login.aspx and login with your personal parent username and password for the Common Goals system. This is where you have access to your child's grades and registration information.
- From the Parent Main page, hover over the **Miscellaneous Tab** at the top of the page until a dropdown appears. From the dropdown, select **'Free-Reduced Lunch Application'**. This is where you will create your lunch application. *Please read the heading on this page and **SELECT 'CLICK HERE' TO READ INSTRUCTIONS** on completing this form before you begin the application process.*

  PART I
  - The first section is pre-populated with household member information based on students enrolled in the district and parent information completed as part of registration. Please verify this information carefully and make sure this section is completed properly.
  - If you need to remove someone that is currently listed because they are not living in your household, please select 'remove' in that row to the far right.
  - If you need to add household members (additional people living in your household that are not listed because they are not students), please select the blue button at the bottom of Part I titled 'Add Household Member'.

  Part II
  - If you are currently receiving benefits from the state under SNAP, TANF, Income Eligible Medicaid or FOSTER, please make the proper selection here. You will need to provide

your CASE ID number. It should be listed on your award letter that you received from the state. This is NOT your card or account number. Please contact the state if you do not know your case id number.

Part III

- This is where you will provide gross income (before taxes and deductions) information for each person who has income in your household. Income from child support or alimony, disability, social security, unemployment or from any other source are ALL considered as part of gross income and MUST be included on this application for each person living in your household at the time of the application submission. You may be required to provide proof of income for eligibility of these benefits.

Please continue through the application verifying the information you have entered is true and correct. Falsifying information on this application may cause your eligibility under this program to be denied or terminated. All applications are subject to verification.

Upon submission of the application form, the Food Service Director will review the information and notify you via the email address on file the status of your application. We will also update your children's account(s) accordingly in TeacherEase (Common Goals). If your application is approved as FREE at the beginning of the school year, registration fees may be waived for all eligible children. Reduced price meal eligibility does not qualify for waived registration fees.

If your household income changes during the school year, you can submit a new eligibility application at that time. Please note that multiple application submissions will require proof of household income changes.

Please contact the district office at 815-624-7143 if you cannot print a paper application from the link above and wish to pick up a paper application.

We are an equal opportunity institution and process all applications accordingly and confidentially.