



Rockton School District No. 140

Excellence in Education

INVITATION TO BID PIZZA

June 24, 2026

The Rockton School District 140 invites sealed bids for Pizza for the 2026-2027 school terms according to conditions and specifications enclosed.

Bids will not be complete until the statement at the end of the Bid Proposal form is signed.

Delivery of pizzas should be as stated in the "Bidding Conditions & Instructions and the Pizza Specifications".

All vendors and contractors must comply with the public contract provisions under the Illinois Human Rights Act, including sexual harassment provisions.

Bids and samples must be received at the Rockton School District No. 140 District Office, 1050 East Union Street, Rockton, Illinois, 61072, by 11:00 a.m. on Thursday, July 9, 2026.

Bids received prior to the time of bid opening above will be securely kept and unopened until the appointed bid opening time. Bids received after said time will not be considered and not be returned. Bids must be in the possession of Rockton School District 140 district employee at the time of the bid opening. The bids will be opened and publicly read aloud at that time. You or your representative is welcome to be present.

The Board of Education reserves the right to reject any and all bids. Questions may be submitted to Kim Garst via email at garst@rockton140.org.

Sincerely,

Kim Garst
Business Manager

Enc.

District Office
1050 East Union Street
Rockton, IL 61072
(815) 624-7143
Fax (815) 624-4640
www.rockton140.org

Rockton Grade School
1050 East Union Street
Rockton, IL 61072
(815) 624-8585
Fax (815) 624-1002

Whitman Post Elementary School
1060 East Union Street
Rockton, IL 61072
(815) 624-4006
Fax (815) 624-2125

Stephen Mack Middle School
11810 Old River Road
Rockton, IL 61072
(815) 624-2611
Fax (815) 624-5900

**Rockton School District #140
1050 East Union Street
Rockton, IL 61072**

BIDDING CONDITIONS & INSTRUCTIONS

THE CONTRACTOR OR VENDOR SHALL AGREE TO THE FOLLOWING CONDITIONS

1. The bid price per unit shall include all charges including transportation. The prices shall not include any Federal or State taxes, since school systems are exempt from such. Sales Tax No. E99923416.
2. At all times, bidders must observe and comply with all laws, ordinances, and regulations of the Federal, State, County and local government agencies, which may in any manner, affect the performance of the contract.
3. Bids must be signed by an authorized company representative who is legally qualified to sign such documents.
4. Bidder must furnish samples at the bid opening. The sample must be a true representative of the serving size and quality of the unit size per bid specifications.
5. The Rockton School District No. 140 will reserve the right to increase or decrease, within the reasonable limits, such quantities as need requires and at the unit price stated.
6. The vendor may bid on any or all of the items listed with the understanding that the Rockton School District may, at its discretion, accept any item or none at all.
7. All bids must be received at the Superintendent's office at Rockton School District No. 140, 1050 East Union Street, Rockton, Illinois, 61072, on or before 11:00 a.m., Thursday, July 9, 2026. Any bid received after the time specified will not be considered and will be returned to the contractor or vendor unopened. No facsimile or electronic bids will be accepted.
8. Low price will not be the sole determining factor in evaluation of bids. Preference will be given to those items that the District view as representing the best overall value and in awarding a contract, the district will consider conformity with specifications, terms of delivery, quality, and serviceability, as well as historical performance along with price. The District reserves the right to hold all bids for a period of 45 days for consideration.
9. The winning bidder shall not assign, transfer, convey, sublet or otherwise dispose of an awarded contract, including any or all of its right, title or interest therein, or its power to execute such contract to any person, company or corporation without prior written consent of the District.

(over)

10. Any bid may be withdrawn by a bidder prior to the opening of bids, but no bid may be withdrawn after the opening of bids for a period of 45 days without the prior written consent of the School District.
11. Delivery shall be as stated on the Pizza Delivery & Specification sheet. Any exceptions to this must be negotiated with Kelly Weber, Food Service Supervisor.
12. All vendors and contractors must comply with the public contract provision under the Illinois Human Rights Act, including sexual harassment provisions, the Equal Employment Opportunity Clause and the Illinois Fair Employment Practices.
13. Invoices are approved at the monthly school board meeting and payment is issued shortly thereafter.
14. All of the conditions contained in this bid are agreed upon as part of the specifications for that item.
15. All bids must be submitted to the Rockton School District #140 District Office in writing and in accordance with the information contained in the cover letter. No electronic or facsimile bids will be accepted. Again, the district reserves the right to reject any or all bids and to waive informalities as is deemed to be in their best interest.

Rockton School District No. 140
1050 East Union Street
Rockton, IL 61072

PIZZA DELIVERY & SPECIFICATIONS

1. Rockton School District is accepting bids for "ready to eat pizza."
2. Each 16" pizza must be cooked, (**8 slices *evenly proportioned***) boxed, and in containers at a temperature of at least 160 degrees.
3. Pizzas must be delivered fresh to the following schools just before each serving time, one day per week (Friday), making (approximately) 1000 servings:
 - a. Stephen Mack Middle School, 11810 Old River Road, Rockton
 - b. Whitman Post Elementary School - 1060 East Union St., Rockton
 - c. Rockton Grade School - 1050 East Union St., Rockton
4. Pizza prepared for school food service meet the requirements for NSLP. Requirement per serving are as follows:
 1. Minimum 1 oz whole grain crust (pre-cooked weight)
 - a. First ingredient listed must be whole wheat flour.
 - b. Made with at least 51% whole wheat flour.
 2. Fat limits
 - a. 0% trans fat
 - b. Maximum 9 g saturated fat
 3. Calorie limits
 - a. Minimum 275 kcal
 - b. Maximum 425 kcal
 4. Protein requirement
 - a. Minimum 1 oz cheese/cheese alternative
 5. Sodium
 - a. Maximum 1100 mg
5. Vendor must provide nutrient analysis for each type of pizza, nutritional fact sheet and ingredient list of products used.
6. Vendor shall obtain and maintain all appropriate permits, licenses, and certificates that may be required including a valid Health Permit.
7. The vendor will also pick up and accept any responsibility and issue credit for any items delivered in a damaged or dirty condition, or not meeting specifications.
8. The contract can be cancelled by either party with a 30-day written notice.

**Rockton School District #140
1050 East Union Street
Rockton, IL 61072**

BID PROPOSAL FORM

BID OPENING: Thursday, July 9, 2026 at 11:00 a.m.

PLEASE MARK ON ENVELOPE: "SEALED BID – PIZZA"

Pizza Type	Oz. Per Slice	Unit Price Per Slice Cut in 8 Pieces	Price Per Pizza
Thick Crust Double Cheese		\$	\$

Three (3) deliveries just before each serving time to:

1. Stephen Mack Middle School at 11810 Old River Road, Rockton IL
2. Whitman Post Elementary School at 1060 East Union Street, Rockton, IL
3. Rockton Grade School at 1050 East Union Street, Rockton, IL

The undersigned offers and agrees that should this proposal be accepted they will sell to the Rockton School District #140 in accordance with the terms presented in the Bid Delivery & Specifications and in the Bidding Conditions & Instructions, and will provide the specified items for the sum shown in accordance with the terms stated herein. All deviations from specification and conditions are in writing and attached hereto.

Firm Name

By

Address

City, State, Zip

Telephone

Fax

Date