

1. Call to Order

President Driggers called the meeting to order at 6:02pm.

2. Roll Call

Cynthia Driggers, Mary Newman, Trisha Burgan, Kelsey Lueshen  
Absent: Scott Robinson, Carson Breed, Steve Harkess  
Others Present: Glenn Terry, Tara Kochheiser, Mary Vosberg-RTA

3. Pledge of Allegiance

4. Additions/Corrections to Agenda

1. The following will be added to Executive Session:
  - appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1))
  - Other matters relating to individual students (5 ILCS 120/2(c)(10))
2. The WCSEC financial reports need to be removed from #10 Consent Items. Financials will be provided at the August BOE meeting.
3. #11 is removed from the agenda.
4. Kelsey Lueshen motioned to move #7 Executive Session, #8 Approval of July Personnel, #9 Approval of Closed Session Minutes be moved to the end of the agenda, seconded by Cynthia Driggers. All in favor 4 ayes. Motion Passed.

5. Comments from the Community

None

6. Correspondence

None

7. Consent Items

Items recommended for the consent agenda are:

- Financials: Approval of RSD #140 July 2023 bills \$504,817.82, Approval of June Payroll Vendor Liabilities Approval of June reports as follows: Cash Report, Revenue Report, Expenditure Report, Cash & Investment Report, Operating Funds Summary, Fund Balance Report, Treasurer's Report, Check Register, Activity Check Register, Payroll Gross Earnings \$1,196,947.89, Payroll Liabilities Paid \$590,910.55
- Approval of June 21, 2023 BOE Minutes
- ~~Approval of WCSEG Cooperative June 2023 Bills, Employment & Personnel Report~~
- ~~Approval of WCSEG Cooperative June 2023 Financial Reports~~

Mary Newman motioned to approve the above referenced consent items, seconded by Kelsey Lueshen.

Roll Call: Kelsey Lueshen, Trisha Burgan, Mary Newman, Cynthia Driggers  
Motion Passed.

8. Approval of Dishwasher for SMMS

\_\_\_\_\_ motioned to approve the purchase of a dishwasher for SMMS from Pasco in the amount of \$\_\_\_\_\_, seconded by \_\_\_\_\_.

**9. Approval of the Proposed 2023-2024 Rate for Property/Casualty-\$110,912.53 and for Workman's Compensation-\$53,668.91**

It is recommended that we accept the proposal from Prairie State Insurance Cooperative for \$110,912.53 for property/casualty insurance and \$53,668.91 for worker's compensation insurance.

Mary Newman motioned to approve Prairie State Insurance Cooperative's proposal for property/casualty insurance in the amount of \$110,912.53 and worker's compensation insurance in the amount of \$53,668.91, seconded by Cynthia Driggers.

Roll Call: Cynthia Driggers, Mary Newman, Trisha Burgan, Kelsey Lueshen  
Motion Passed.

**10. Second Reading of Policy and Approval**

- 2:110 Qualifications, Term, and Duties of Board Officers
- 4:60 PUrchases and Contracts
- 5:30 Hiring Process and Criteria
- 5:125 Personal Technology and Social Media; Usage and Conduct
- 5:150 Personnel Records
- 5:260 Student Teachers
- 6:230 Library Media Program

Cynthia Driggers motioned to approve the above reference policy, seconded by Mary Newman.  
All in favor 4 ayes.  
Motion Passed.

**11. Approval of Student Handbook and Employee Handbook**

Kelsey Lueshen motioned to approve the 2023-2024 Student and Employee Handbooks, seconded by Mary Newman. All in favor 4 ayes. Motion Passed.

**12. Old Business**

None

**13. New Business**

- Summer Project Update

Mr. Terry advised the BOE of the following summer project updates:

- Camera Installation: Camera installation at RGS has been completed and will be completed at WPES within the next week or two. Training of the new system will take place the first week of August with Glenn Terry and the Administrators.
- Flooring: The carpet/flooring was delivered this week and installation will begin next week.
- Playgrounds: A new local company was hired to complete the installation of the playgrounds at RGS & WPES.
- RGS Kitchen: The RGS kitchen will see the installation of the hood and air handler unit sometime this week or next. The entire cafeteria is being painted this week. The plumbing has been completed. The existing grease trap wasn't installed correctly, and has been raised to the correct pitch to ensure flow.
- RGS Gym Roof: Due to ice buildup over the winters, leaks have developed. Tremco checked for moisture in the roof, and the imaging has come back great. There are currently 2 roofs on the gym. Tremco recommended putting an elastomeric reflective coating on the roof which will extend the life and be warranted for 20 years. The estimated cost

could be between \$120k-\$150k and would be scheduled for the summer of 2024.

#### **14. Superintendent's Report**

- FOIA-Smart Procure

Mr. Terry advised the BOE that Smart Procure has submitted their quarterly request for all purchase orders issued to vendors for a specified period of time.

#### **15. Members' Comments**

None

#### **16. Executive Session**

- appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1))
- Negotiations (5 ILCS 120/2(c)(2))
- Lawfully closed meeting minutes (5 ILCS 120/2(c)(21))
- Other matters relating to individual students (5 ILCS 120/2(c)(10))

Mary Newman motioned to move into Executive Session at 6:21 pm, seconded by Kelsey Lueshen.

#### **17. Approval of July Personnel**

##### **Certified Resignation**

Jenna-Kay Hendrickson, Kindergarten @RGS, Effective 6/23/2023

Angela Schmitt, School Psychologist, Effective 7/3/2023

##### **Certified New Hire**

Madison Kloster, Kindergarten @RGS, Effective 8/14/2023

##### **Non-Cert Summer School**

Brooke Michowski, 1:1 Summer school Para Kendall Dalke, Effective 7/24-8/4/23

##### **Dalton Holcomb**

Teaching an extra section of science

Kelsey Lueshen motioned to approve 2-Certified Resignations, 1-Certified New Hire, 1-Non-Certified Summer School, 1-Certified staff teaching an extra section of science, seconded by Mary Newman.

Roll Call: Cynthia Driggers, Mary Newman, Trisha Burgan, Kelsey Lueshen

Motion Passed

#### **18. Approval of Closed Session Minutes**

- April 19, 2023-BOE Closed Session #1
- April 19, 2023-BOE Closed Session #2
- May 3, 2023-COW Closed Session
- May 17, 2023-BOE Closed Session
- June 21, 2023-BOE Closed Session

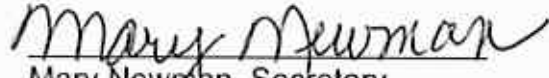
Mary Newman motioned to approve the above referenced closed session minutes and recommend that April 19, 2023-BOE Closed Session #1 be opened and April 19, 2023 BOE Closed Session #2, May 3, 2023 COW Closed Session, May 17, 2023 BOE Closed Session,

June 21, 2023 BOE Closed Session minutes remain closed, seconded by Cynthia Driggers. All in favor 4 ayes. Motion Passed

**19. Adjournment**

Kelsey Lueshen motioned to adjourn the meeting at 7:12 pm, seconded by Cynthia Driggers.

  
Cynthia Driggers, President

  
Mary Newman, Secretary