

**Minutes of Regular Meeting
Held February 28, 2018**

The Board of Education
Rockton School District No. 140

1. Call to Order by President at 6:00 pm

2. Roll Call

Josh Houghton, Chad Papke, Katie Littlefield, Brett Lundsten, Shawn Connors

Late: Stacey Heiar, 6:03 pm

Absent: Gail Johnson

All in Attendance: Glenn Terry, Tim Ehlers, Jim Dykehouse, Dan Baumgartner, Gina Tuula, Kindyl Etnyre, Megan Forsythe, Autumn Czizek, Alayna Pioch and family, Haylie Howe and family, Gregory Smith and family, Reid Goss and family, and Will Miller and family, Cory Magnus

3. Pledge of Allegiance

4. Comments from the Community

Cory Magnus addressed the Board requesting that the Board consider reinstating campus officers at each building for school safety.

5. Presentation of Certificates to WPES Students

The Board presented certificates for outstanding behavior to six WPES students. Megan Forsythe and Katie Littlefield awarded the following students: Alayna Pioch received a certificate for Integrity, Haylie Howe received a certificate for Kindness, Gregory Smith received a certificate for being Respectful, Reid Goss received a certificate for being Responsible, Will Miller received a certificate for Leadership, and Landon Sumner who was unable to be present received a certificate for Perseverance.

6. Chad Papke **motioned into Executive Session to Discuss Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7) Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21) and Self-evaluation, practice and Procedures or professional ethics, when meeting with a representative of a statewide Association of which the public body is a member (5 ILCS 120/2(c)(16), seconded by Brett Lundsten.**

Roll Call: Shawn Connors, Brett Lundsten, Katie Littlefield, Josh Houghton, Chad Papke, Stacey Heiar

Shawn Connors moved to return to open session at 6:36 pm, seconded by Brett Lundsten.

7. Action on Items Arising out of Closed Session

7.1 Approval of Personnel

Certified Staff

Stephanie Bennington (Leave)-Maternity leave 12 weeks FY19 school year. Approximate return date of November 5, 2018

Deb Cesario Irrevocable Letter of Retirement effective at the end of FY2021-SMMS Physical Education Teacher

Lisa L. Larson will be resigning the end of FY2018.

Non-Certified Staff

Mike Tongue (Resign)- WPES Maintenance

Tom Lynde (Resign)- Volleyball coach effective 2/19/2018

Brett Lundsten made a motion to approve the above mentioned personnel for the 2017-2018 school year, seconded by Chad Papke.

7.2 Approval of January 24, 2018, Regular Closed Minutes

Shawn Connors made a motion to approve the January 24, 2018, regular closed session minutes and recommended they are to remain closed, seconded by Josh Houghton.

All in favor 6 ayes, Motion passed.

7.3 Approval of February 13, 2018 Regular Closed Minutes

Shawn Connors made a motion to approve the February 13, 2018, regular closed session minutes and recommended they are to remain closed, seconded by Josh Houghton.

All in favor 6 ayes, Motion passed.

7.4 Approval of Resolution Authorizing Negotiation of Real Estate

Josh Houghton made a motion to approve the Resolution Authorizing Negotiation of Real Estate, seconded by Brett Lundsten.

All in favor 6 ayes, Motion passed.

8. Correspondence

10 letters of in-school suspension, 1 letter of out-of-school suspension and 1 letter of bus suspension. Letter of Resignation from Lisa L. Larson.

9. Policy Update The following policies were reviewed and presented in January and are recommended for Board approval:

- 2:260 Uniform Grievance Procedure
- 4:15 Identity Protection
- 4:170 Safety
- 5:200 Terms and Conditions of Employment and Dismissal

- 5:220 Substitute Teachers
- 5:240 Suspension
- 5:290 Employment Termination and Suspensions
- 5:90 Abused and Neglected Child Reporting
- 6:150 Home and Hospital Instruction
- 6:50 School Wellness
- 7:15 Student and Family Privacy Rights
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:20 Harassment of Student Prohibited
- 7:260 Exemption From Physical Activity
- 7:70 Attendance and Truancy
- 8:70 Accommodating Individuals with Disabilities

Shawn Connors motioned to approve the Policy updates, seconded by Josh Houghton.

All in favor 6 ayes, Motion passed.

10. Consent Items

Items recommended for the consent agenda are:

- Approve RSD #140 February bills, February payroll, January's treasurer's report
- Approve WCSEC Cooperative Bills, Employment & Personnel Report
- Approve WCSEC Cooperative January Financial Report
- Approve January 24, 2018 Open Session Minutes

Brett Lundsten motioned to approve the consent agenda, seconded by Stacey Heiar.

Roll Call: Shawn Connors, Brett Lundsten, Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield, 6 ayes. Motion Passed.

11. LED Lighting

Mr. Ehlers is requesting approval of the replacement of the lighting fixtures in the SMMS gymnasium to LED. The estimated cost of the project will be \$9,711.90 for parts and \$7,840 for labor, totalling \$17,551.90. It would have a life expectancy of 16 years and the ROI is less than four years.

Shawn Connors motioned to approve the replacement of the lighting in the SMMS gymnasium to LED, seconded by Chad Papke.

Roll Call: Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield, Shawn Connors, Brett Lundsten. 6 ayes. Motion Passed.

12. Request Approval of Intergovernmental Agreement with the Village of Rockton

We included the Village in our parking lot bid document. Approval is requested for the intergovernmental agreement between the Village of Rockton and the Rockton School district.

Shawn Connors move to approve and authorize the execution of an Intergovernmental Agreement by and between the Village of Rockton, Illinois and the Rockton School District #140 regarding the construction of a bike path along Rockton Road along with any additional changes as negotiated by the Superintendent and the Attorney for the Board of Education, seconded by Stacey Heiar.

Josh Houghton, Chad Papke, Stacey Heiar, Shawn Connors, Brett Lundsten, Katie Littlefield- 6 ayes. Motion Passed.

13. Parking Lot Project Update and Bid Approval

Mr. Terry will update the Board on the Bids received on February 21, 2018, and will request Board approval.

Shawn Connors motioned to approve the bid proposal with Alt. 1, 3 and 4, received by N-trak, seconded by Katie Littlefield. Josh Houghton abstained from voting due to a potential conflict of interest arising from the proposed bid candidates.

Shawn Connors, Brett Lundsten, Katie Littlefield, Josh Houghton (Abstain), Chad Papke, Stacey Heair- 5 ayes. 1 Abstain. Motion passed.

Shawn Connors motioned to approve the bid proposal with Alt. 5 pending Village approval by N-trak, seconded by Katie Littlefield. Josh Houghton abstained from voting and wanted the record to reflect it was due to a potential conflict of interest arising from the proposed bid candidates.

Shawn Connors, Brett Lundsten, Katie Littlefield, Josh Houghton (Abstain), Chad Papke, Stacey Heair- 5 ayes. 1 Abstain. Motion passed.

Katie Littlefield motion to approve paying ATC \$73,035 to relocate the utility pole, seconded by Stacey Heair. Josh Houghton abstained from voting and wanted the record to reflect it was due to a conflict of interest arising from the proposed bid candidates.

Shawn Connors, Brett Lundsten, Katie Littlefield, Josh Houghton (Abstain), Chad Papke, Stacey Heair- 5 ayes. 1 Abstain. Motion passed.

14. Request Approval of Resolution Waiving the Limitation of Administrative Cost

Mr. Terry updated the BOE on the Administrative Expenditure Resolution for all school districts with per pupil administrative expenditures in the 25th percentile and below which will waive the limitation on administrative costs for school year 2017-2018 and recommended for the Board to pass the Resolution.

Chad Papke motioned to approve the Resolution waiving the limitation of administrative cost, seconded by Brett Lundsten.

Josh Houghton, Chad Papke, Stacey Heair, Katie Littlefield, Shawn Connors, Brett Lundsten-6 ayes. Motion passed.

15. SMMS Route 9

Ladel Cass from First Student updated the Board on results of the bus inspections and steps taken to prevent future occurrences. Mr. Cass informed the Board that the Illinois Department of Transportation inspected their older buses including the bus used for Route 9 and they could find no problems. The bus used on Route 9 was also tested by a company in Rockford. Again, no problem could be detected. Therefore they were not sure what could have caused the event. The route that the bus was on when the event occurred has now been broken up into 2 routes effective March 1, 2018.

16. Additional Section at Rockton Grade School

Due to the high number of students in 1st grade, Mr. Terry and Mrs. Etnyre are recommending an additional 2nd grade session be added for Rockton Grade School for the upcoming school year.

Katie Littlefield motion to approve adding an additional 2nd grade session to Rockton Grade School for the 2018-2019 school year, seconded by Chad Papke.

Roll Call: Josh Houghton, Chad Papke, Stacey Heiar, Shawn Connors, Brett Lundsten, Katie Littlefield

17. Approval to Hire an Additional Part-time Food Service/Driver at Rockton Grade School

We began offering students at RGS the opportunity to purchase sack lunches in addition to our regular hot lunch. This has increased lunch purchases dramatically. We need an additional staff person to help with the additional lunches being served and possibly drive the lunch truck which would free up our part-time maintenance person to get more maintenance done.

Shawn Connors motion to approve hiring an additional part-time food service/driver at Rockton Grade School, seconded by Josh Houghton.

Roll Call: Shawn Connors, Brett Lundsten, Josh Houghton, Chad Papke, Stacey Heiar, Katie Littlefield

19. New Business

None

20. Superintendent's Report

- Tax Appeal Update
- Business Manager Search
- IEA FOIA Request

21. Administrative Reports

RGS Administrative Report

February 28, 2018

1. **PTO:** The PTO will be holding its annual spring family reading night on March 15 from 6:00-7:00 PM. It will be sports themed.
2. **Preschool Screening and Kindergarten Registration:** Thank you to the kindergarten teachers, Mrs. Halom, Mrs. Lueshen, Mrs. Sherbon, Mr. Ray, Mrs. Parker, Mrs. Erwin, Mrs. Andrea Enderle, Mrs. Barb Hazlewood-Miller, Mrs. Ann Hochman, Mrs. Brandy Graves, Mrs. Teresa Tomblinson, Mrs. Hubbell and Mrs. Rehfeldt for running a smooth operation!
3. **And for the W.I.N.**
 - a. Thank you to Roscoe Family Dental and Dr. Vaughn de Guzman for helping RGS celebrate National Children's Dental Health Month.
 - b. Thank you to the RGS Read Across America committee for organizing guest readers, spirit days and special class activities to encourage and foster the love of reading!
 - c. Thank you to Christa Pederson, Kathleen Vandergrift, Linda Wennerberg and Teresa Guerra for giving the sack lunch option a try at RGS! (or as the kids say - 'snack lunch')
 - d. Thank you to Mrs. Ballard for warming our hearts from the 'inside out' at the first grade concert!
 - e. RGS raised \$16,113.25 during our Jump Rope for Heart event! Thank you to our RGS students and families for their vested interest. Thank you to Mr. Martin for organizing.

WPES Administrative Report

2/28/18

1. Congratulations to Paige VanSistine - Faye Elise VanSistine was born on Monday, Feb. 26! And welcome to Taylor Lewis who will be our long-term substitute for Mrs. VanSistine during her maternity leave for the remainder of the school year. Miss Lewis was a student teacher during the first half of the year in Mrs. King's classroom so she is familiar with the 4th grade curriculum. Taylor is a former Rockton student and a wonderful addition to our Whitman Post team!
2. Thank you to our Read Across America Week Committee for organizing our dress up days, planning fun activities, and sharing cookies with all the kiddos to celebrate Dr. Seuss' birthday tomorrow!
3. We are very excited to have our students using a new program, Reflex math, to help students master their math facts in a very engaging and effective way. The online program can be practiced both at school and home, and our teachers are already seeing the positive results!
4. Congratulations to Mr. Tuula for completing all of his observations and interview to conclude the involved process with the top 20 finalists' Golden Apple Foundation teacher award. The five recipients will be announced on March 8.

SMMS Administrative Report

February 28, 2018

1. Thank you to Mrs. Kitto's class for
2. Post its
3. Congratulations to both the 7th and 8th grade girls basketball teams for advancing to the conference tournament finals! Games are tonight!
4. Thank you to Donna Curtis for arranging a STEM for Kids class for our students at SMMS. Students will be able to sign up for a coding class that will start after spring break.
5. Thank you to Rebecca Kramper and Brittney Legowski for directing a wonderful performance of Dear Edwina, Jr. The students did wonderful!
6. RWBC-Spring Wish Lists have been granted. The committee was able to put \$2500 towards granting the wishes of some of our staff!

Special Education Administrative Report

1.Preschool Screening and Kindergarten Registration:

- During the month of January, 47 children were screened at RGS. During the 3 days of screening in February, 158 children were screened.
- 7 children were referred for multiple services and 31 were referred for rescreening.
- The team will continue to rescreen and evaluate to determine the needs of these kiddos. It is a lot of work and the team is doing a great job with connecting with families!

2. A couple of stories to share on tolerance

22. Comments from the Community

None

23. Members' Comments

Brett Lundsten shared that he had heard that the asphalt plant maybe attempting another go around and may not need approval from all the County Board members to pass. Community member, Cory Magnus stated that as of February 27, 2018, nothing was on file with the County.

24. Adjournment

Josh Houghton moved to adjourn at 7:18 pm., seconded by Shawn Connors. 6 ayes. Motioned carried.

The meeting adjourned. The next regular Board meeting will be held at Rockton Grade School Music Room on Wednesday, March 21, 2018.

Katie Littlefield, President

Stacey Heiar, Secretary